# Plugin settings

In this chapter, we will learn about **Plugin settings** in WordPress. Plugin allows to easily modify, customize, or enhance WordPress blog or post. The WordPress Plugin is a software that can be uploaded to expand the functionality of the site. They add services or features to WordPress blog. Plugins are used to make your work easier.

Step (1) On the left side bar, Click on **Plugins** → **Installed Plugins** as shown in the screen.
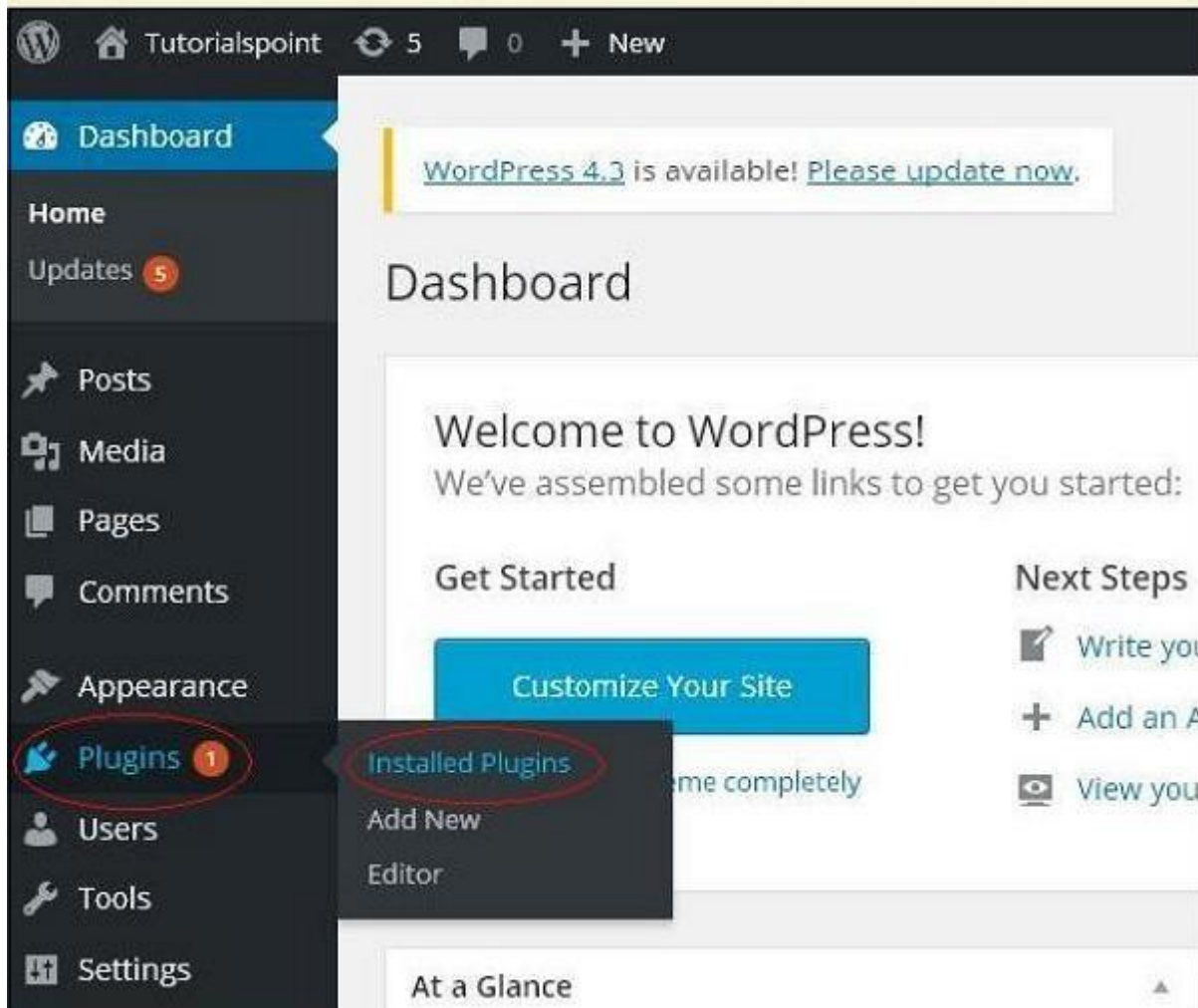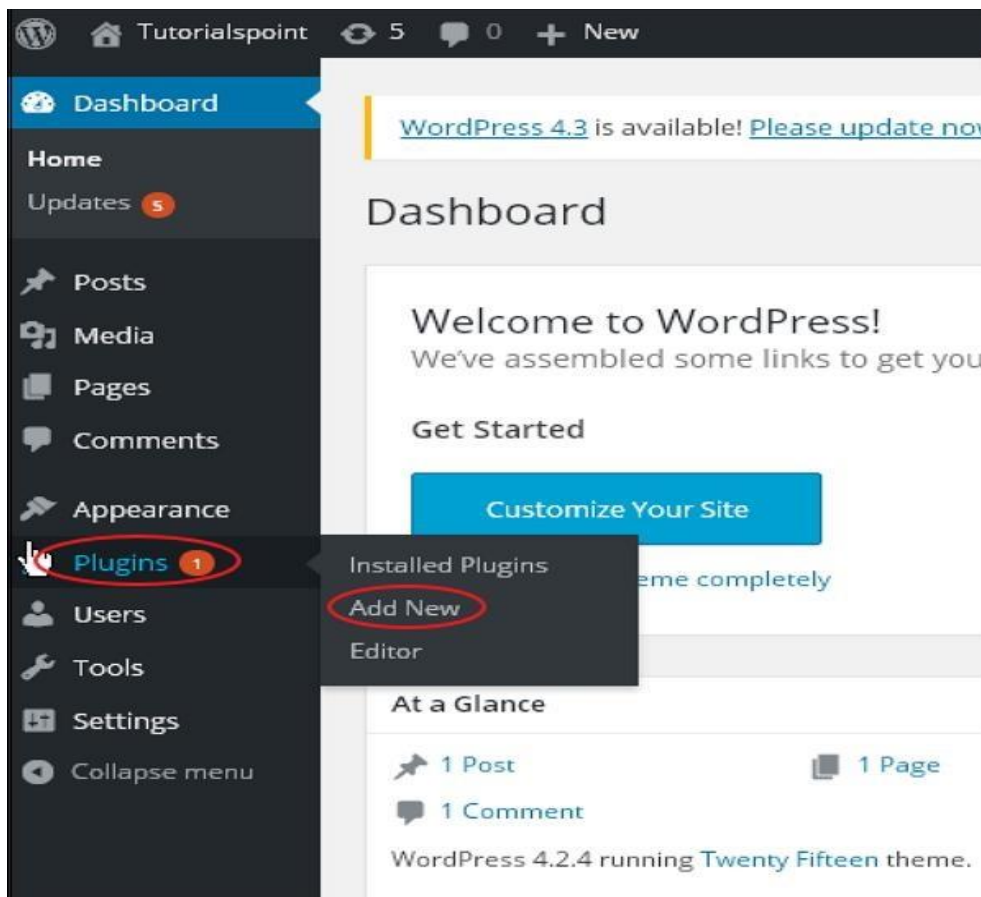
Step (2) The following page appears.
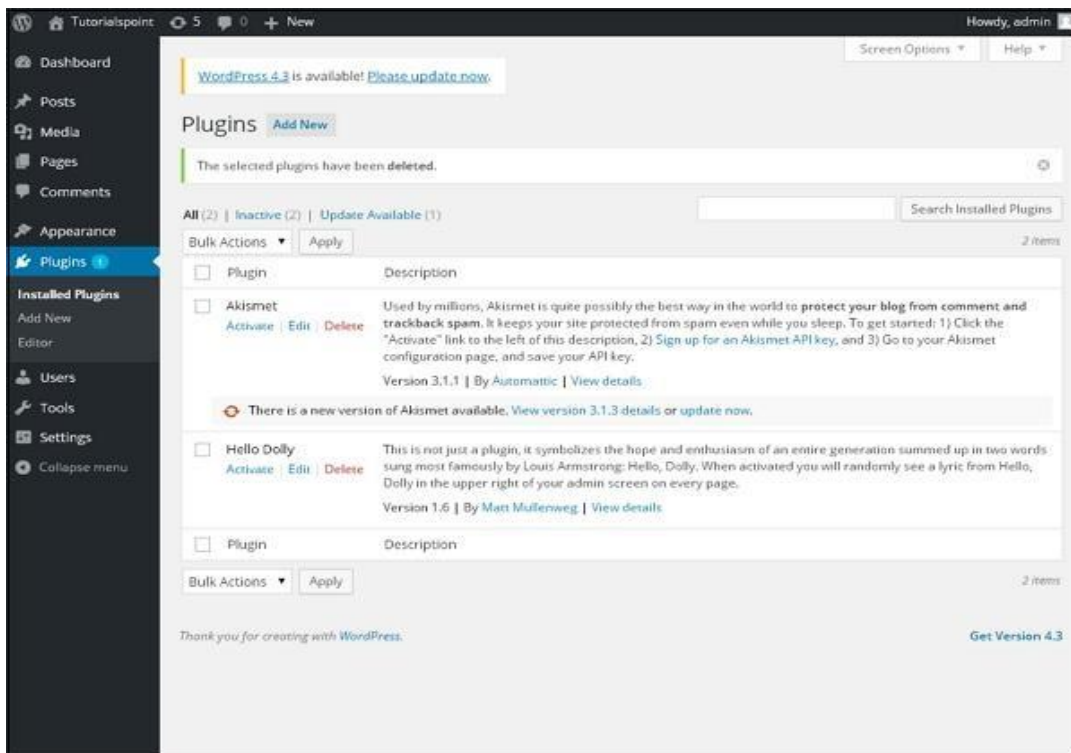
In this section, you can view the already installed plugins.

Step (3) Click on → **Plugins** → **Add New** menu as shown in the following screen.

Step (4) A list of plugins appears that are used in WordPress. Here you can directly install plugins from the available list or you can upload it by clicking on **Upload Plugin**.

When you click on Upload Plugin you'll get the following page.
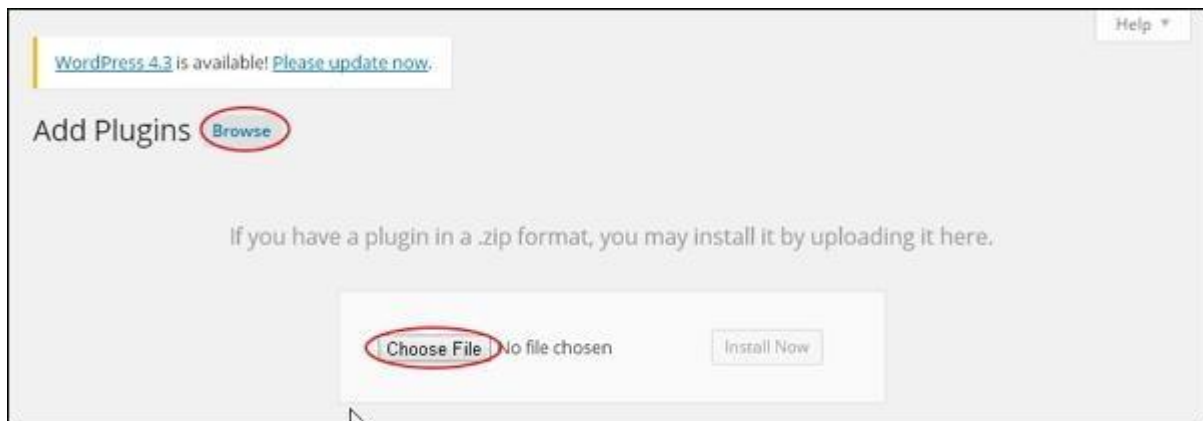
Click on **Browse**, it goes back to the page where you can select plugins from WordPress site. And if you click on **Choose File**, you can add files from your system. Otherwise, you can directly choose the plugin that you need and click on **Install now** as seen in the following screenshot.
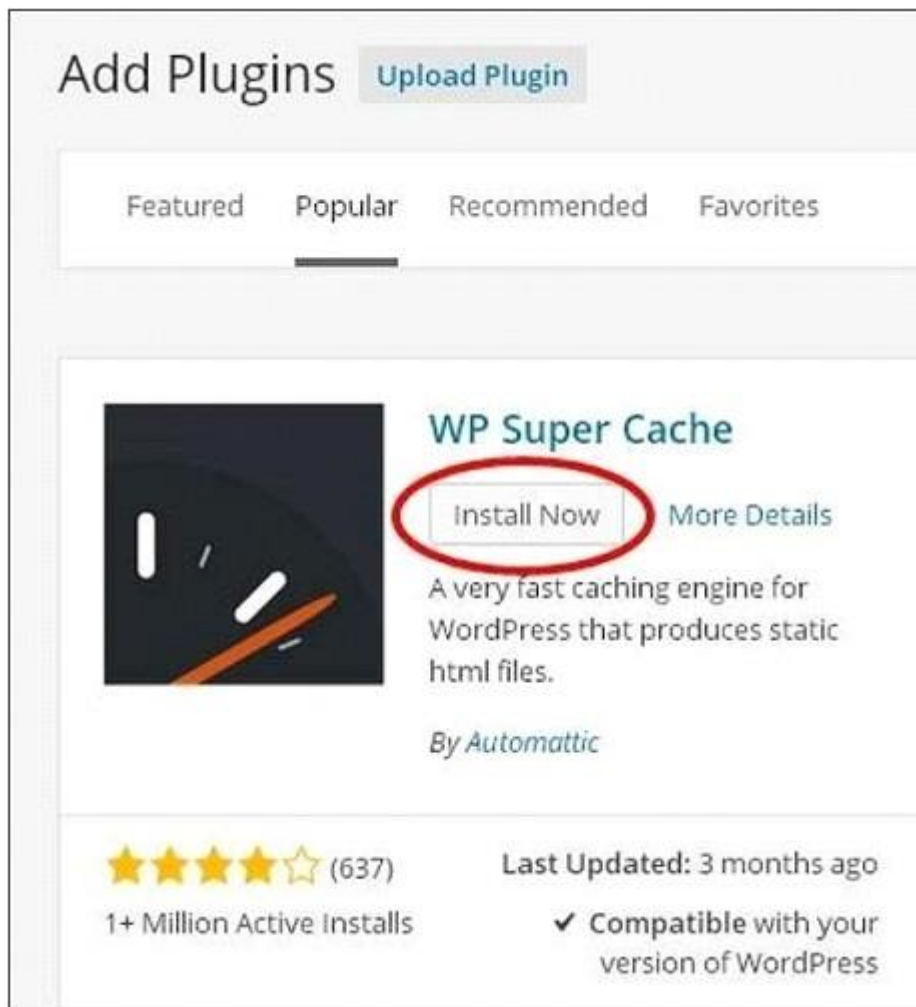
When you click on Install Now, the package starts to download and gets installed. Then, click on **Activate plugin** to active that plugin to use in WordPress as seen in the following screen.

WordPress 4.3 is available! Please update now.

Installing Plugin: WP Super Cache 1.4.4

Downloading install package from `https://downloads.wordpress.org/plugin/wp-super-cache.1.4.4.zip`...

Unpacking the package...

Installing the plugin...

Successfully installed the plugin WP Super Cache 1.4.4.

Activate Plugin Return to Plugin Installer

After clicking on Activate Plugin you'll get a message as *Plugin activated* and you can also find the installed plugin in the list.
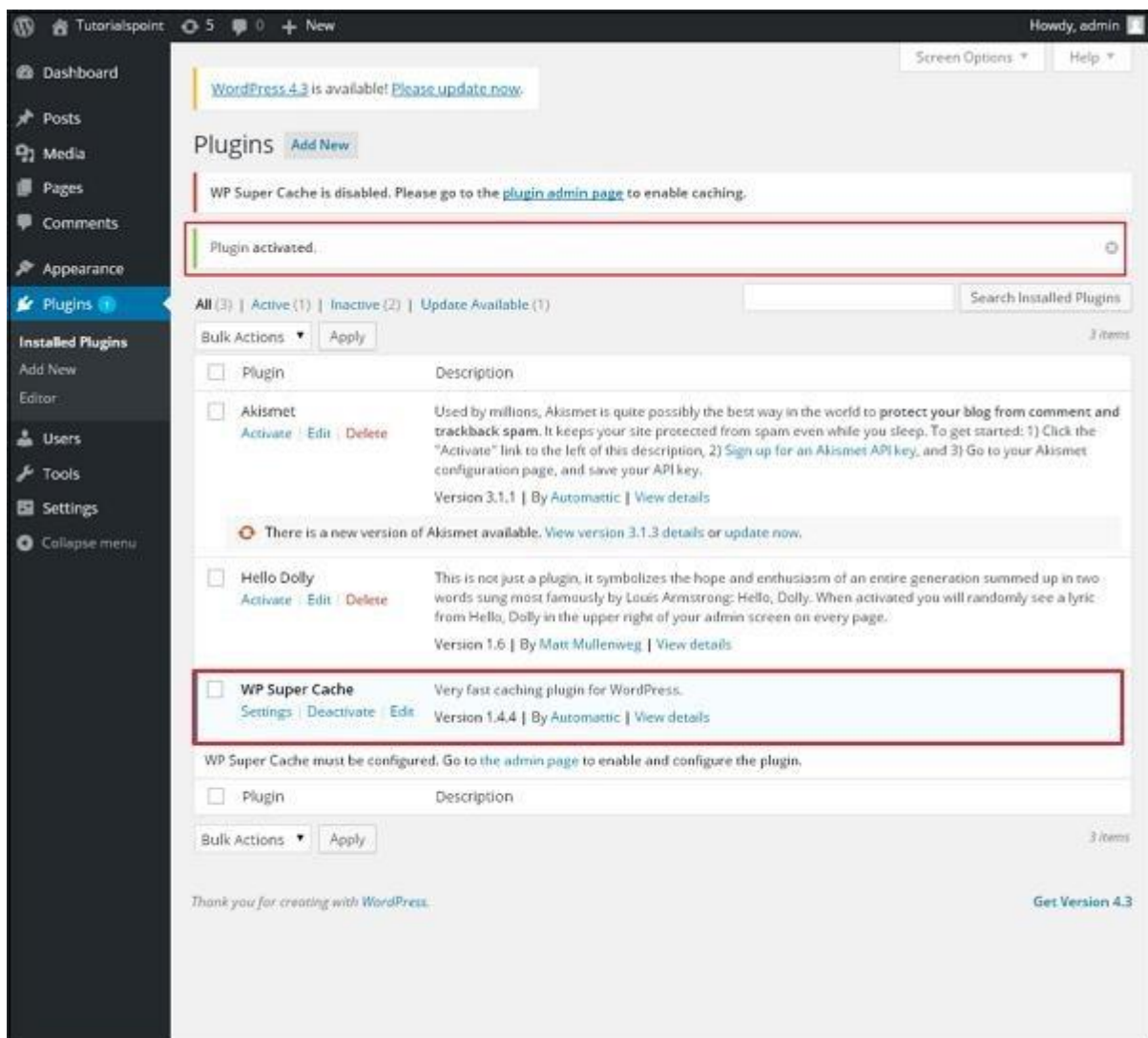
Below the *plugin activated* message, you can view few options such as **All, Active, Inactive** and **Update available**.

When you click on **Active** the following page appears. Here you can view all the activated plugins.

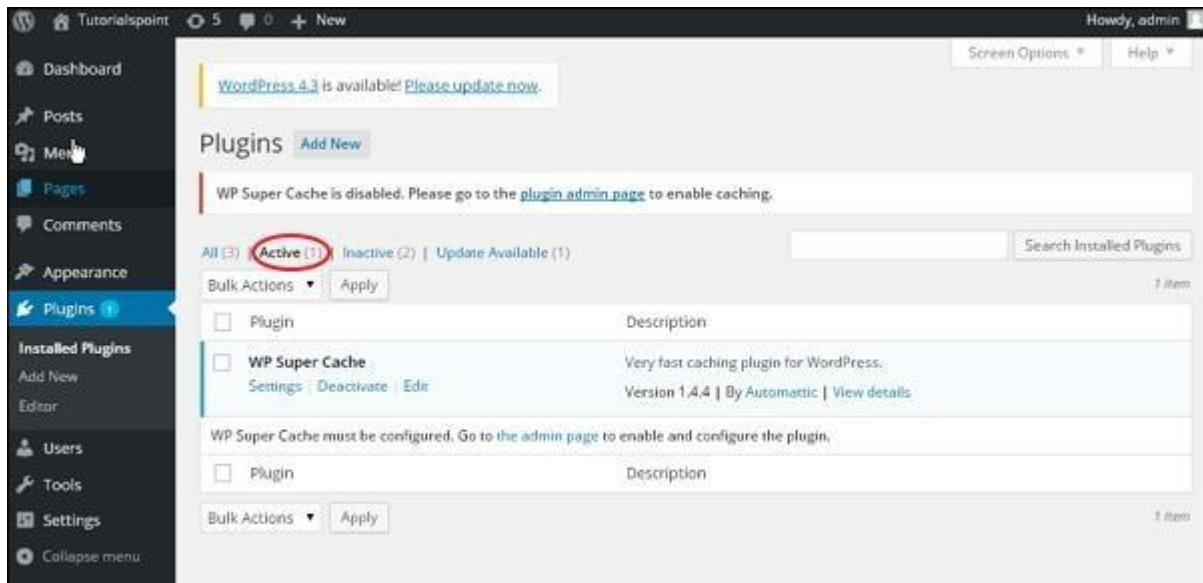When we click on **Inactive**, the plugins which are available but are not activated gets displayed. You can activate this plugin by clicking on **Activate**.
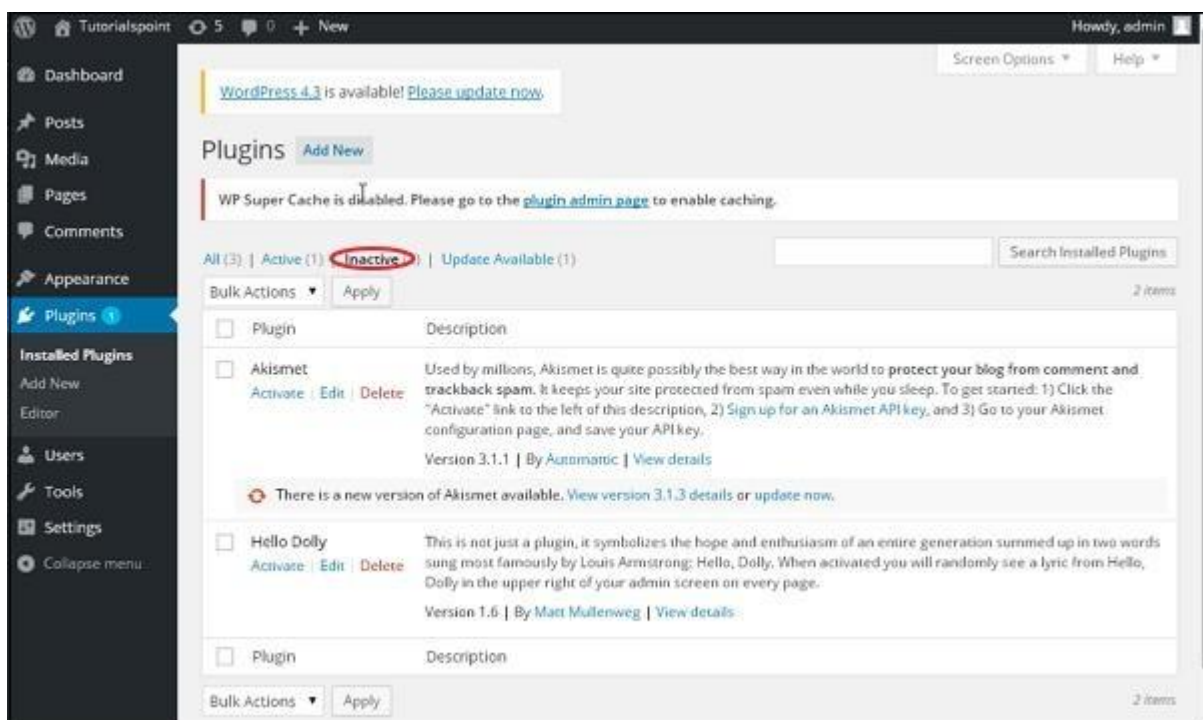
When you click on **Update available**, you'll get a list of plugins that must be updated. Click on **Update** and you get a message as *Updated*.

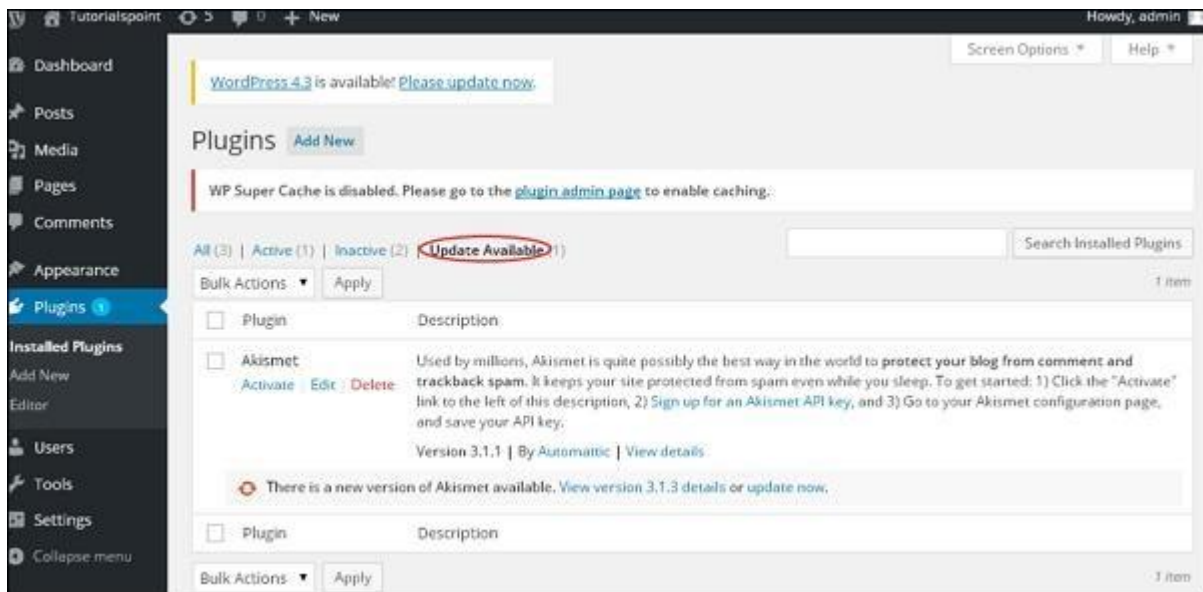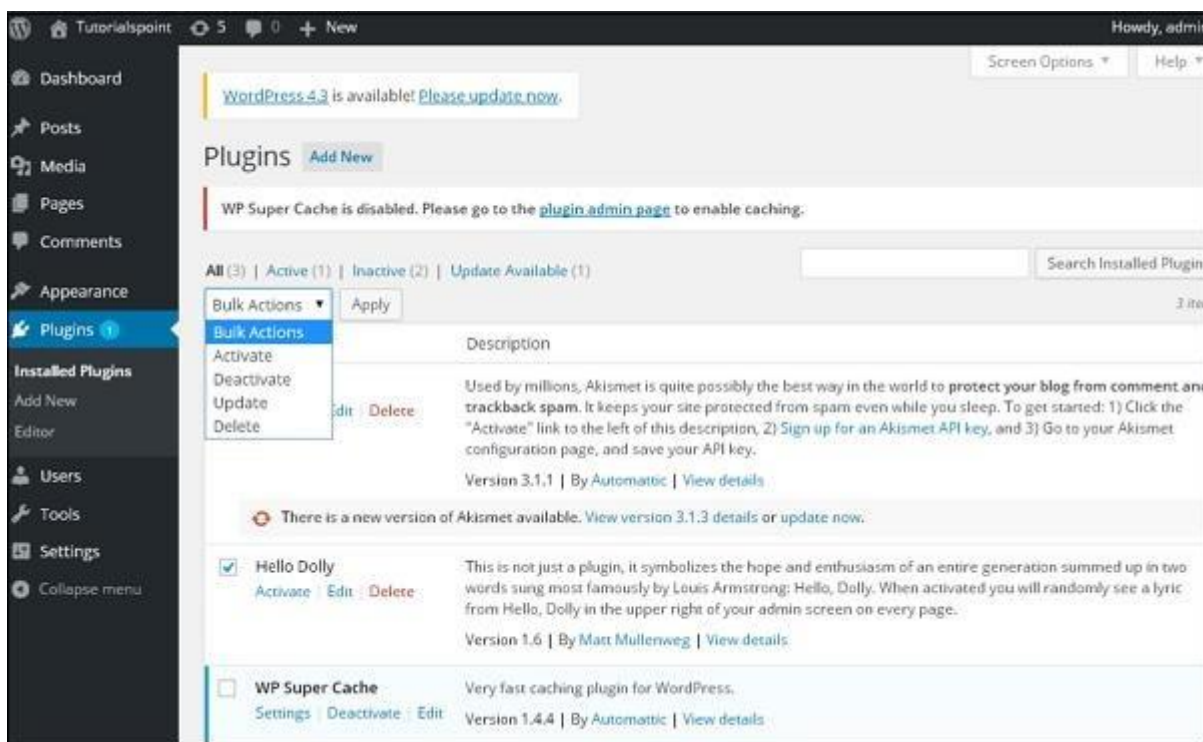Click on **Bulk Actions** and select any of the options. Click on **Apply** button to **update, delete, activate** or **deactivate** each of the plugins by checking the boxes.

In **Search Installed Plugins** you can just type your plugin name in the text box that is already installed and click on the **Search Installed Plugins** button.
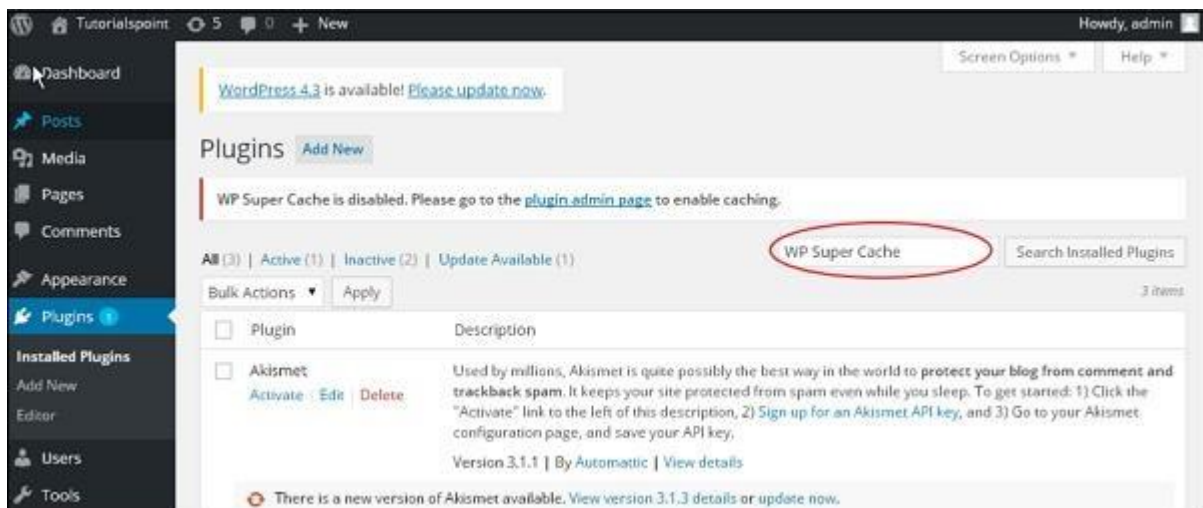
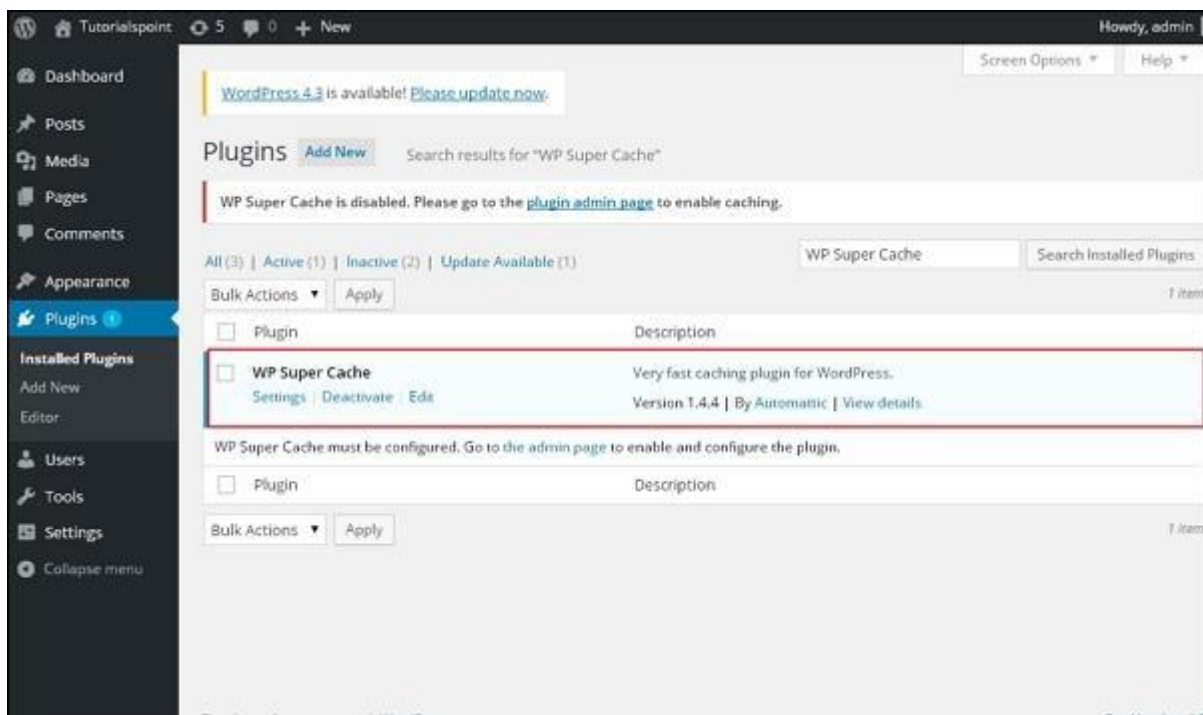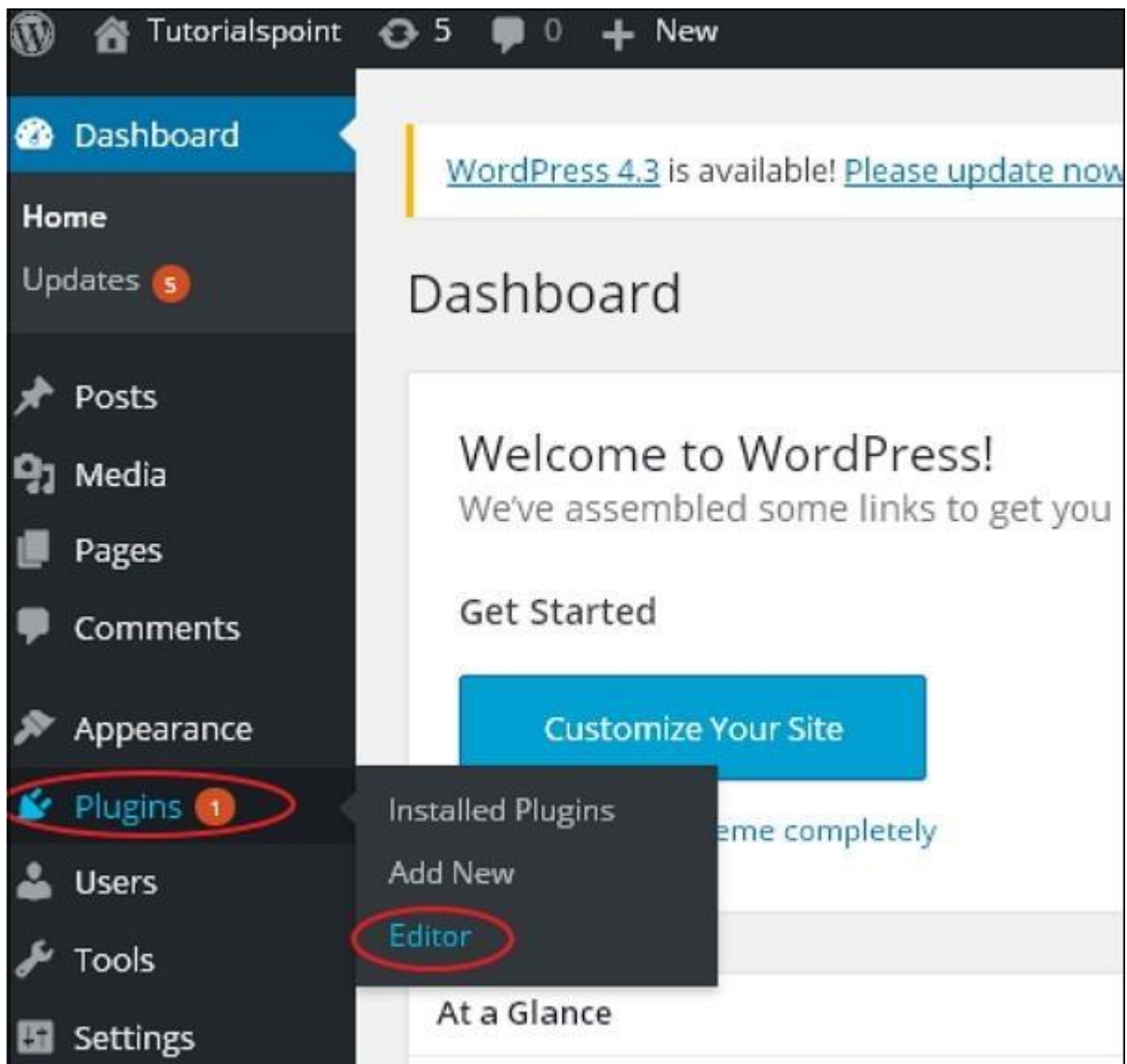When you click on the **Search installed Plugin** button you get the following page with your respective plugin.
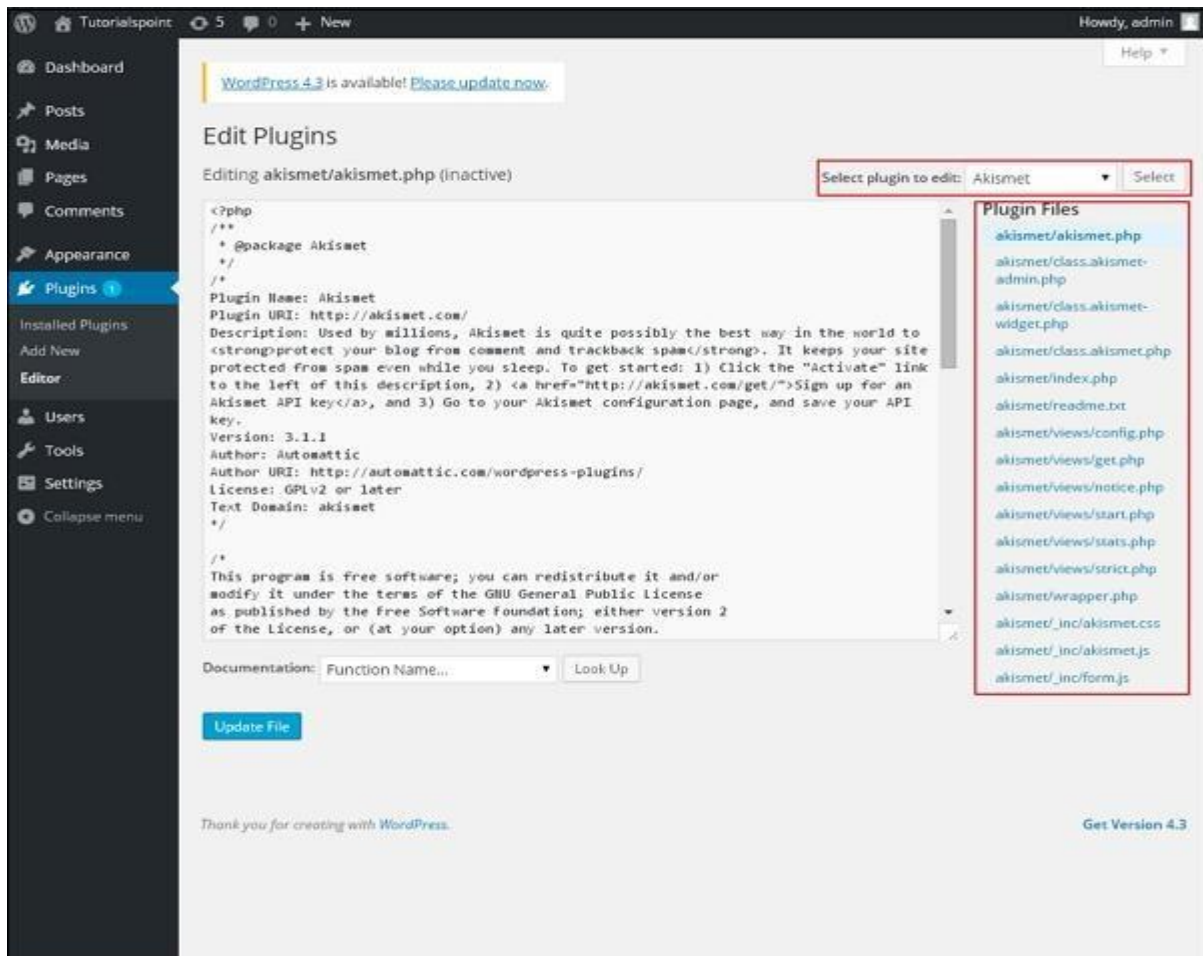

Step (5) Click on **Plugins → Editor** from the side bar.

Step (6) The following page gets displayed.

This page lets you edit your plugins. A few options are explained.

   ❖ **Select plugin to edit** – Allows you to select a plugin from the dropdown and edit it.
   ❖ **Documentation** – Allows you to select the tools from the dropdown to edit the plugin.
   ❖ **Plugin files** – Allows you to select files from the list and edit accordingly.

Finally, after editing the plugin files, click on **Update** file.