



SNS COLLEGE OF TECHNOLOGY

(An Autonomous Institution)

COIMBATORE-35



DEPARTMENT OF ENGLISH

RECOMMENDATIONS

the act of saying that someone or something is good and deserves to be chosen. While giving recommendation, the passive forms of modal auxiliaries should be used.

Example can be, ought to be, should be, must be, need to be/ + past participle of the verb.

Example 1:

a) Recommendations to keep the city of Chennai clean and green

1. Planting of saplings, wherever possible should be encouraged.
2. Cutting of trees, in the name of development should be severely punished.
3. Renewable sources of energy need to be used for transportation, for industrial and domestic purposes.
4. The vehicles must be maintained properly and emission testing's must be compulsorily done for all the vehicles.
5. Waste segregation at source should be promoted and biodegradable and non-biodegradable wastes should be treated appropriately.
6. More number of dust bins can be placed in all the public places to curb the sprawling litter and people can be penalized for throwing the waste outside.
7. Awareness programmes can be conducted to make the public realize the importance of cleanliness.
8. Stringent punishment should be imposed on those who violate the rules and spoil the serenity of the place.

Example 2:

b) Recommendations to maintain your computer in good working condition.

1. A corner of a larger room or a small room should be allotted to install your PC
2. The area selected should have adequate space and several mains sockets for connecting accessories.
3. The PC should be placed on a proper computer desk, with a sliding shelf for the keyboard.
4. An adjustable chair, which enables good posture and support for PC users should be used. The feet should comfortably rest on the ground.
5. The monitor should be positioned to avoid reflections.
6. The keyboard should be within easy reach that the hands and wrists are on level

surface

7. The mouse should be placed at the right place to minimize arm movements. Mouse mats should be used to avoid friction.
8. Software as per requirement can be installed in your system to enable workability. Using pirated CD's should be avoided. 9. After using your PC, all programs should be closed and system should be "Shut down
9. The system should be covered when not in use and kept dust free.