



SNS COLLEGE OF TECHNOLOGY

Coimbatore-35
An Autonomous Institution

Accredited by NBA – AICTE and Accredited by NAAC – UGC with 'A+' Grade
Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai



DEPARTMENT OF ENGLISH

19ENB101- COMMUNICATIVE ENGLISH
I YEAR / I SEMESTER

UNIT 1: Writing

TOPIC 1: : Recommendations



RECOMMENDATIONS are suggestions to promote or refine some existing project



Recommendations are commonly used in technical and general areas, this task of writing recommendations is very much essential for techno who have to offer this valuable guidelines frequently to carryout tasks effectively





Examples

Recommendations to control air pollutions

- 1. Air pollutions can be controlled by keeping the factories and mills away from residential areas*
- 2. Planting of trees must be encouraged to keep the air clean*

