

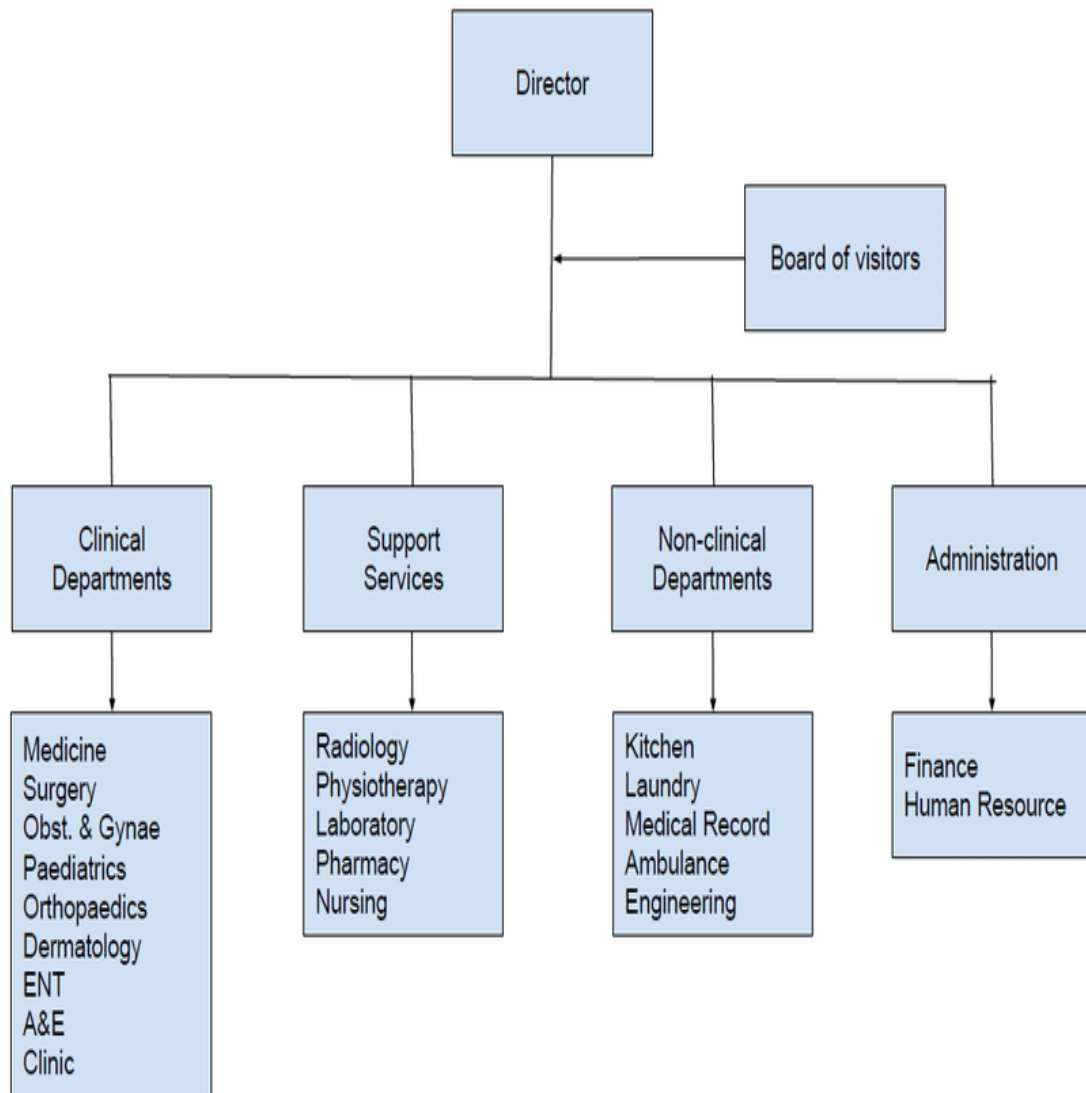


SNS COLLEGE OF PHARMACY AND HEALTH SCIENCES

Sathy Main Road, SNS Kalvi Nagar,
Saravanampatti Post, Coimbatore - 641 035,
Tamil Nadu.



HOSPITAL ORGANISATION



HOSPITAL MANAGEMENT

- “Management is a distinct process consisting of activates of planning, organizing, actuating and controlling, performed to determine and accomplish stated objectives with the use of human beings and other resources”.
- As a hospital administrator, he has to carry out management functions of planning, organizing, staffing, directing, controlling and coordinating.
- Management applies to all kinds of organization, whether government or non government, small or big hospital, profit making hospitals or charitable hospitals.
- It applies to administrator at all organizational level, whether lower level or top level.
- The aim of all administrators is the same that is to maximize the output.
- It is concerned with productivity that implies effectiveness and efficiency.

HOSPITAL SERVICES

Medical staff:

- Every hospital must have medical staff responsible for all medical care to be provided to the patients as per the ethical conduct and professional practices of their membership.
- The frame-work of the medical staff varies from hospital to hospital.
- However, in big hospital, staff may be divided into residential medical staff, associate medical staff, consulting medical staff and honorary medical staff.
- The residential medical staff is available on 24 hour service basis and is available round the clock to attend the patients. They are also involved in organizational and administrative duties pertaining to the medical staff.
- The Associate medical staffs are the practitioners appointed and assigned to the various services in the same manner as members of the active medical staff. They may be advanced to as the residential medical staff.
- Consulting medical staff consists of medical practitioners of recognized professional ability and are not members of other preceding categories of the medical staff.
- The honorary medical staff is like part-time consulting medical staff. The personnel's of this group may be retired or emeritus physicians or those practitioners who have their own clinic but provide honorary services to the hospital.

The above mentioned medical staff may be further subdivided into staff of different clinical divisions based on the degree of specialization. Some of the divisions are as follows:

A. Medicine Division

- Internal Medicine
- Cardiology
- Gastroenterology
- Nephrology
- Pulmonary
- Psychiatry
- Neurology
- Infectious diseases
- Allergy
- Skin and Venereal diseases
- Endocrinology
- Geriatrics
- Immunology
- Pediatrics

B. Surgery Division

- General surgery
- Obstetrics and Gynecology
- Orthopedic surgery
- Ophthalmology
- Otolaryngology
- Dental and Oral Surgery
- Nephrology
- Neurologic surgery
- Cardiothoracic surgery
- Plastic surgery
- Anesthetics

Associated Medical Services:

In addition to the medical staff involved in diagnosis and treatment of the diseases, there are some other medical services where in, medical staff is the chief and help main medical staff for the diagnostic and treatment. Such associated medical services are as below.

- A. Pathology and Clinical Biochemistry Services
- B. Radiology
- C. Blood Bank
- D. Medical-Social Service Department
- E. Anesthesia Services

Supportive Paramedical Services :

- A hospital is not only a clinical department but provide also a number of supportive paramedical services. such as the
 - Nursing department
 - Dietary services
 - Laboratory services
 - Medical records department
 - The blood bank
 - The central sterile services
 - Pharmaceutical services
 - Social services.
- Actually, the clinical departments cannot function without them.
- Some of the other important non clinical services include maintenance and engineering department workshops.