

SNS COLLEGE OF NURSING COIMBATORE-35

Course : B.Sc Nursing

Subject : Management of nursing services
and education

Unit : II

Topic : Functions of management

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OBJECTIVES

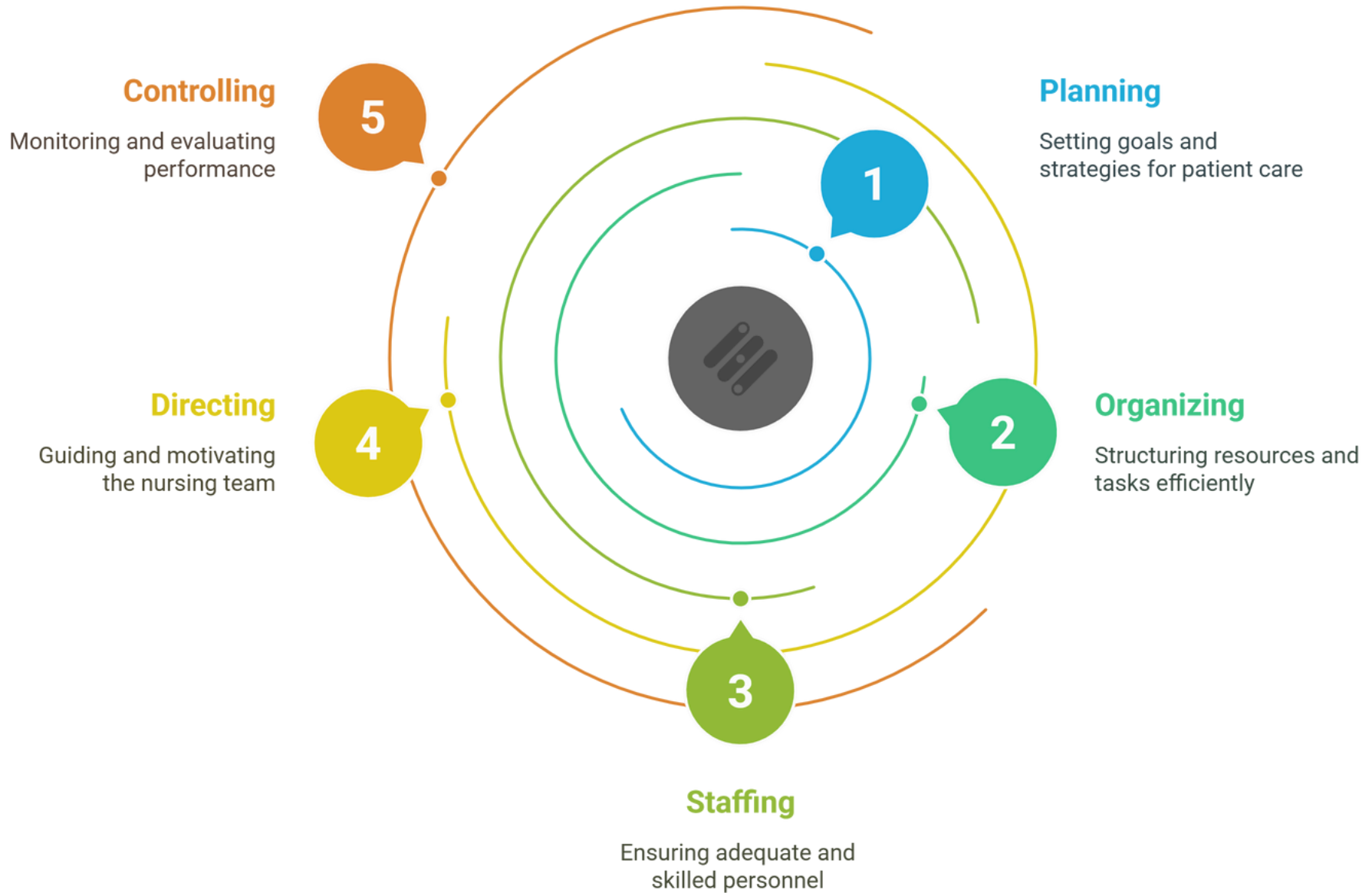
- Describe the functions of management
- Enlist the five major functions
- Describe the major functions



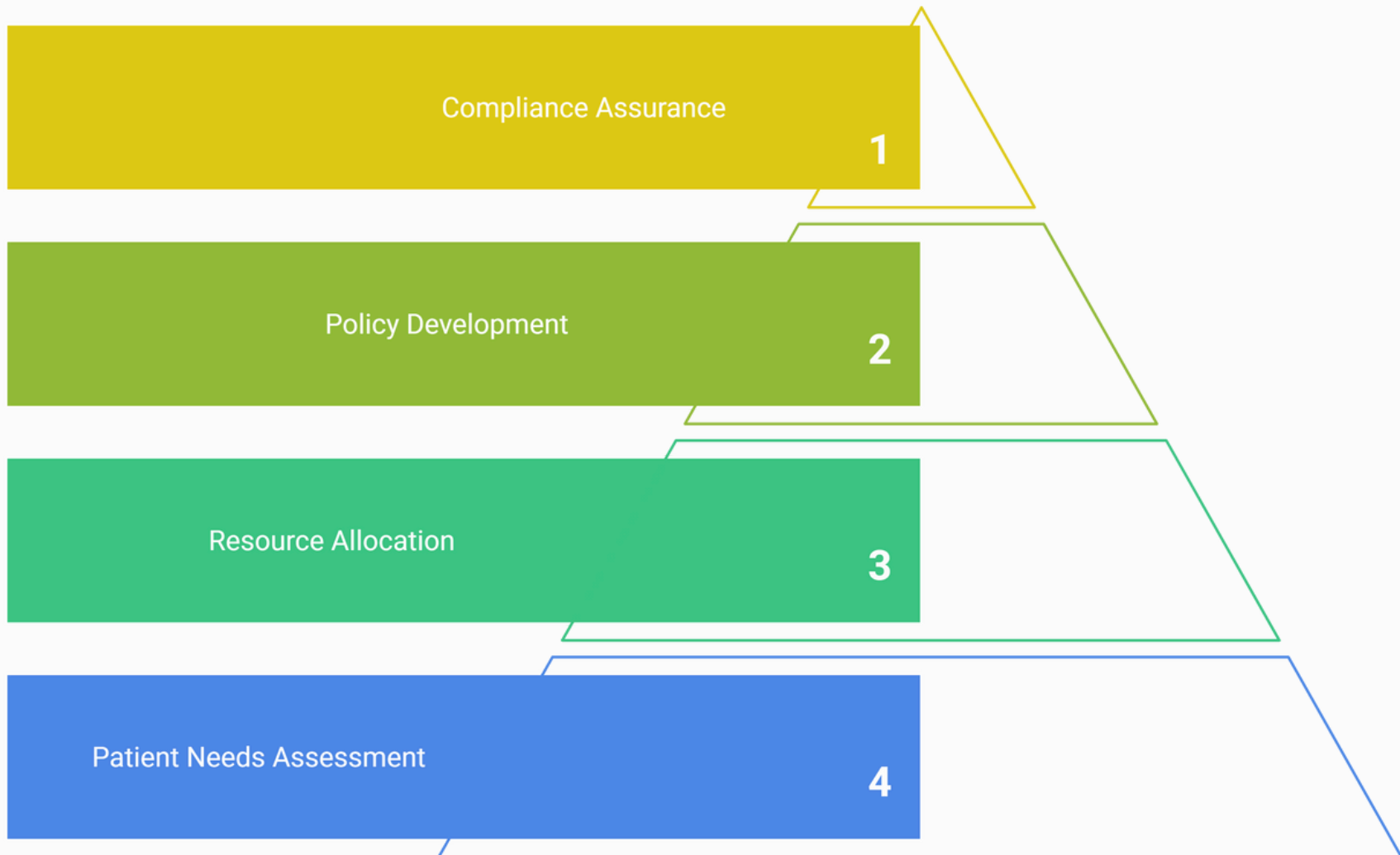
FUNCTIONS OF MANAGEMENT



In the field of nursing, effective management is crucial for ensuring high-quality patient care and efficient operation of healthcare facilities. This document explores the five primary functions of management—planning, organizing, staffing, directing, and controlling—within the context of nursing. Each function plays a vital role in the overall success of nursing management and the delivery of healthcare services.



PLANNING



ORGANISING

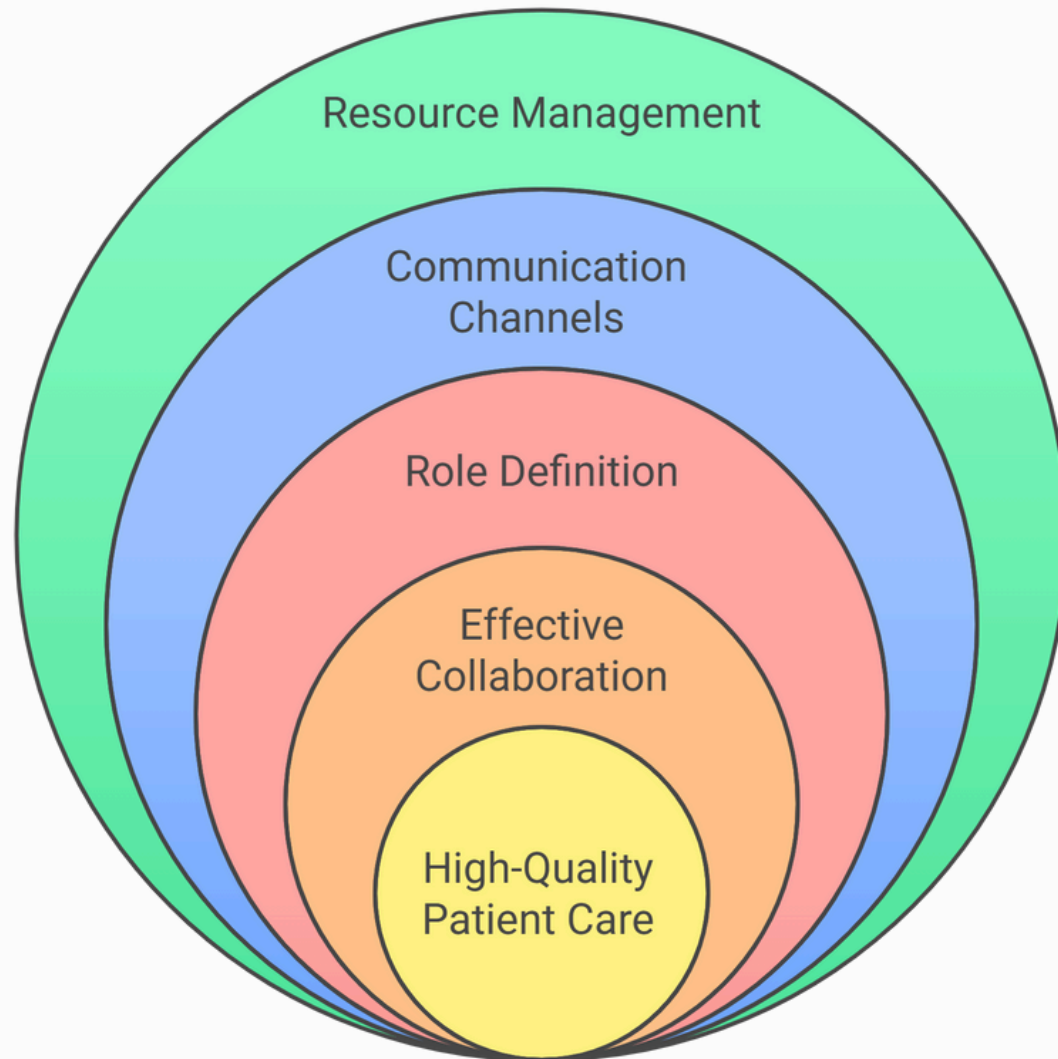
Manages physical
resources for nursing
activities

Facilitates information
flow within the team

Clearly defines
responsibilities for
each team member

Ensures smooth
teamwork among
nursing staff

The ultimate goal of
nursing organization



STAFFING



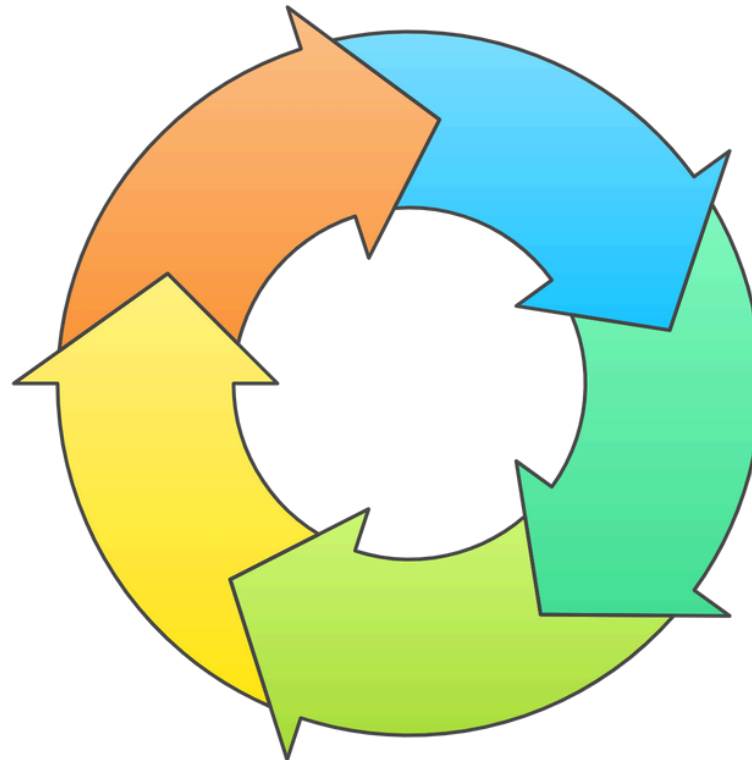
Retain Talent

Implement strategies to keep skilled nurses



Train and Develop

Provide ongoing education and skills enhancement



Assess Workforce

Evaluate current nursing staff and needs



Identify Gaps

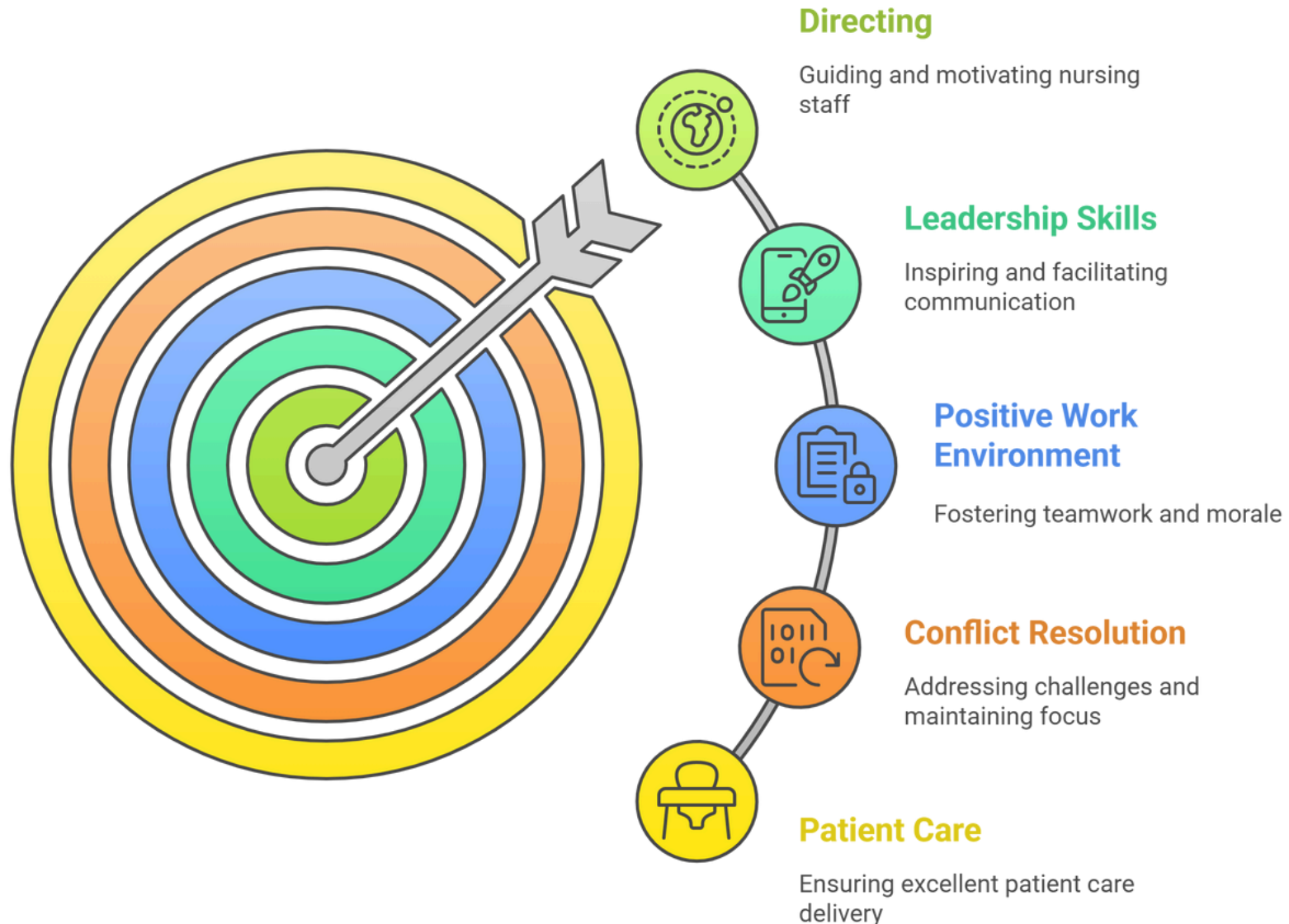
Determine areas lacking in staffing



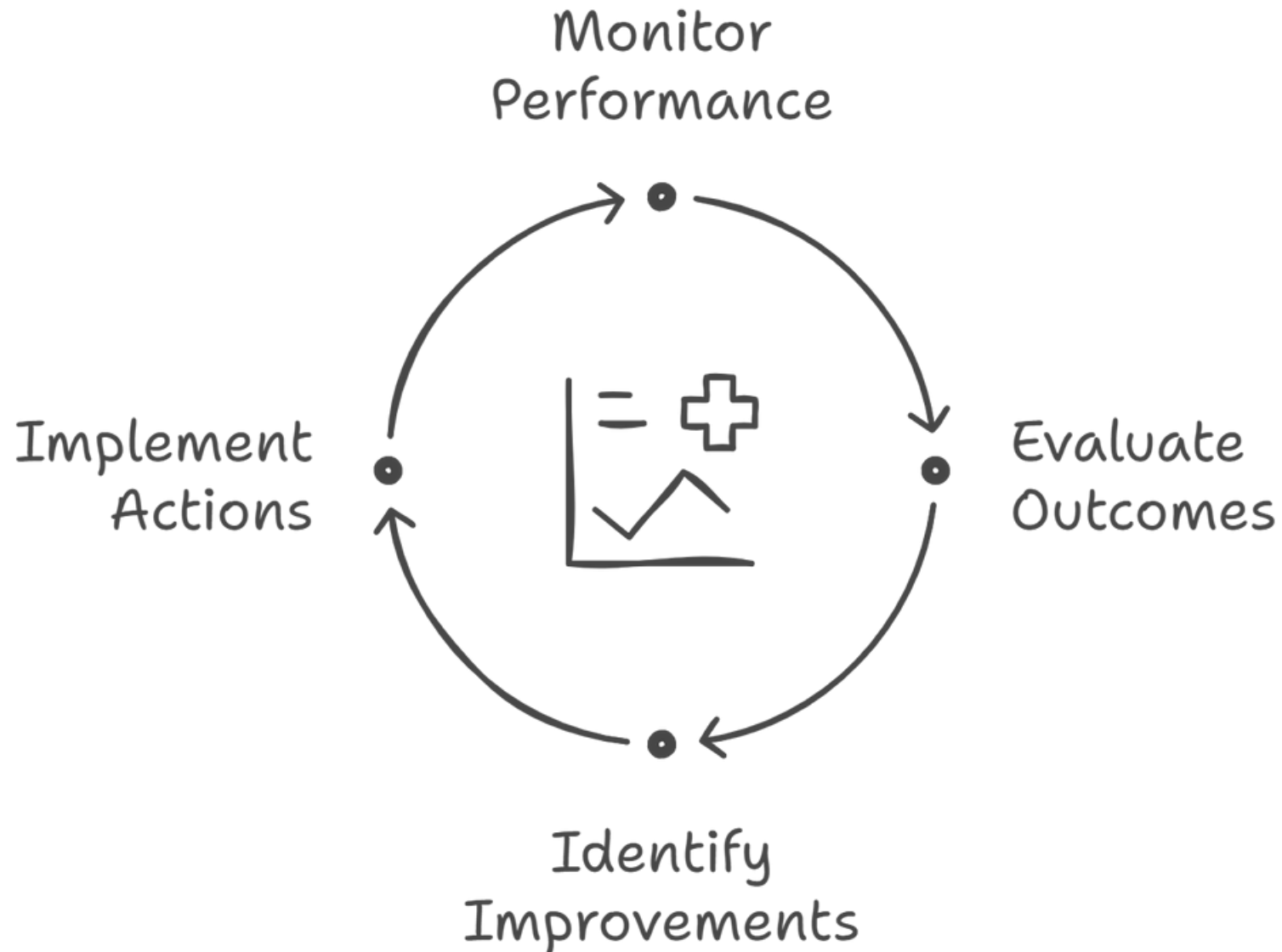
Recruit and Hire

Attract and select qualified nurses

DIRECTING



CONTROLLING



CONCLUSION

The functions of management. planning, organizing, staffing, directing, and controlling are essential for achieving organizational goals efficiently and effectively. Each function plays a crucial role in maintaining structure, fostering coordination, enhancing productivity, and adapting to changes. Together, these functions provide a systematic framework that supports decision-making, optimizes resource use, and ensures the successful execution of tasks. In nursing and other fields, understanding and applying these functions is vital for leadership, quality service delivery, and continuous improvement.



TIME TO ASSESS



1. Which of the following is the first function of management?

- A. Organising
- B. Planning
- C. Directing
- D. Staffing

2. Which management function involves assigning tasks and grouping activities?

- A. Organising
- B. Planning
- C. Directing
- D. Controlling