



SNS COLLEGE OF ENGINEERING

Kurumbapalayam (Po), Coimbatore – 641 107



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Communicative English Question Bank for IAE – 2.

Unit – 2

1. What is Group Discussion?
2. What are the objectives of Group discussion?
3. Write the characteristics of GD.
4. Dos and Don'ts in GD.
5. Group Discussion as a part of evaluation process.
6. Evaluation strategies of GD.
7. Explain an interview and its significance.
8. Explain different types of interviews.
9. Explain the stages of an interview
10. List out the factors that are responsible for failing In interview and explain it.
11. Process of interview.
12. How to prepare for an interview.
13. Build a conversation held between the interviewer and the candidate.
14. Define Public Speaking.
15. Explain the different types of speeches.
16. Elaborate the Barriers in public speaking and how to overcome it.
17. What is a presentation and list out the skills required for an effective presentation?
18. Write about the characteristics of an effective presentation.
19. Explain in detail about the usage of different aids while preparing a presentation.
20. How to prepare an effective presentation.

Unit 3

I - SYNONYMS AND ANTONYMS

SYNONYMS

Match the words in column A with their meanings in column B :

- | | | |
|----|----------------|----------------------|
| 1. | A | B |
| | (a) fatal | (i) non - observance |
| | (b) violation | (ii) wandering |
| | (c) stray | (iii) insist on |
| | (d) enforce | (iv) severe |
| | | (v) valuable |
| 2. | A | B |
| | (a) anticipate | (i) pollution |



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- | | | | |
|-----|---------------|-------|---|
| (b) | contamination | (ii) | empties till little or none remains |
| (c) | depleted | (iii) | see beforehand |
| (d) | disaster | (iv) | convertible |
| | | (v) | great suffering |
| 3. | A | | B |
| (a) | penetrate | (i) | organism able to live both on land and in water |
| (b) | amphibian | (ii) | preservation |
| (c) | flotation | (iii) | run through |
| (d) | conservation | (iv) | normal |
| | | (v) | remaining on the surface |
| 4. | A | | B |
| (a) | consumption | (i) | splitting or division of an atom |
| (b) | nucleus | (ii) | metallic element |
| (c) | uranium | (iii) | central part of an atom |
| (d) | fission | (iv) | removal |
| | | (v) | use |
| 5. | A | | B |
| (a) | breeder | (i) | preserve |
| (b) | survival | (ii) | producer |
| (c) | accumulated | (iii) | life time |
| (d) | fiction | (iv) | not factual |
| | | (v) | stored up |
| 6. | A | | B |
| (a) | innovative | (i) | objective |
| (b) | stagnant | (ii) | obsolete |
| (c) | inedible | (iii) | not moving |
| (d) | target | (iv) | unfit to eat |
| | | (v) | having the quality of introducing new things |
| 7. | A | | B |
| (a) | amalgamation | (i) | highly technical expressions |
| (b) | radiation | (ii) | device composed of silicon |



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- (c) chip (iii) bringing together
(d) jargon (iv) attribute
(v) giving out rays
8. **A** **B**
- (a) indigenous (i) small scale portraits
(b) miniature (ii) immediately
(c) feedback (iii) objective
(d) instantly (iv) native
(v) response
9. **A** **B**
- (a) type (i) the make up of a page, a book,
a newspaper etc.,
(b) offset (ii) the art of putting, writing or design on stone for printing
impression of them
(c) lithography (iii) reading matter, as distinct from illustrations
(d) layout (iv) a process of printing from a flat surface in which the
impression is first received by a rubber - surfaced cylinder,
from which it is transferred to the paper
(v) an itemised list of goods in one place.
10. **A** **B**
- (a) technology (i) dry outer covering of grain, seeds, etc.,
(b) coagulum (ii) scientific knowledge needed for industry
(c) porridge (iii) thick, sticky, solid mass
(d) husk (iv) suitable
(v) soft food made by boiling a cereal in water or milk
11. **A** **B**
- (a) semi - conductor (i) a part in the computer
(b) microprocessor (ii) study of India
(c) intaglio (iii) that which conducts electricity partially
(d) indology (iv) something viewed as a whole
(v) an engraving on stone with a greasy substance, and of
producing printed impression therefrom
12. **A** **B**
- (a) entrepreneur (i) deflection of ray of light



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- | | |
|------------------|--|
| (b) diffraction | (ii) businessman who attempts to profit by risk and initiative |
| (c) cantankerous | (iii) non-metallic element |
| (d) cartography | (iv) quarrelsome |
| | (v) map making |

- | | | |
|-----|--------------------|---|
| 13. | A | B |
| | (a) joystick | (i) shooting forward |
| | (b) infrastructure | (ii) control device for video game |
| | (c) projection | (iii) one who attacks established ideas |
| | (d) iconoclast | (iv) the permanent installation for any business activity |
| | | (v) non - observance |
| 14. | A | B |
| | (a) ballast | (i) property |
| | (b) assets | (ii) substance used for making a foundation |
| | (c) benevolent | (iii) designing of dance |
| | (d) choreography | (iv) producer |
| | | (v) kind and helpful |
| 15. | A | B |
| | (a) anticipate | (i) biology dealing with the study of genes |
| | (b) array | (ii) see beforehand |
| | (c) genetics | (iii) pliable |
| | (d) ductile | (iv) arrangement ; order |
| | | (v) discomfort |
| 16. | A | B |
| | (a) panorama | (i) out of date |
| | (b) obsolescence | (ii) a plan suggested |
| | (c) proposition | (iii) view |
| | (d) deforestation | (iv) pollution |
| | | (v) clearing of forests ; cutting down. |
| 17. | A | B |
| | (a) persistent | (i) oiling, greasing |
| | (b) lubrication | (ii) careless |



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- (d) extra terrestrial (iv) native
(v) not of the earth
23. **A** **B**
- (a) generation (i) something that is man - made, not produced by nature
(b) synthetic (ii) obstacle
(c) dislodge (iii) a group of people born at about the same time.
(d) impediment (iv) to remove someone or something from a certain position
(v) misuse
24. **A** **B**
- (a) countless (i) generate
(b) produce (ii) extended walking
(c) tranquil (iii) numerous
(d) trekking (iv) calm, peaceful
(v) intensify
25. **A** **B**
- (a) harness (i) carrying out
(b) execution (ii) make use of
(c) perforate (iii) metal device to hold two things firmly
(d) clamp (iv) making a hole through
(v) unwillingly
26. **A** **B**
- (a) recruit (i) variety ; having differences
(b) stagnant (ii) take people into services on contract
(c) diversity (iii) confined within narrow limits
(d) cramped (iv) not moving or changing
- [AU, Nov/Dec - 2004]*
27. **A** **B**
- (a) contamination (i) intensify
(b) fission (ii) misuse
(c) aggravate (iii) division of the atom
(d) abuse (iv) pollution
- [AU, Nov/Dec - 2002]*
28. **A** **B**



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- | | |
|--------------|---|
| (a) hazard | (i) something that rouses people to activity. |
| (b) core | (ii) choice |
| (c) stimulus | (iii) innermost part |
| (d) option | (iv) danger |

[AU, Nov/Dec – 2003, May / June - 2007]

- 29.
- | A | B |
|---------------|--------------------|
| (a) breeder | (i) calm, peaceful |
| (b) drawback | (ii) severe |
| (c) tranquil | (iii) producer |
| (d) stringent | (iv) disadvantage |

[AU, April/May - 2004]

- 30.
- | A | B |
|---------------|---|
| (a) objective | (i) severe |
| (b) hazard | (ii) aim |
| (c) spell | (iii) danger |
| (d) stringent | (iv) a condition caused by or as if by magical powers |

[AU, May/June - 2007]

[AU, Jan. - 2005]

- 31.
- | A | B |
|---------------|-------------------|
| (a) abundance | (i) enormous |
| (b) gigantic | (ii) plenty |
| (c) drawback | (iii) variety |
| (d) diversity | (iv) disadvantage |

[AU, May/June - 2005]

- 32.
- | A | B |
|-------------------|--|
| (a) perpetual | (i) the make –up of a page, a book, a newspaper etc. |
| (b) deforestation | (ii) never ends or changes. |
| (c) layout | (iii) suitable. |
| (d) appropriate | (iv) clearing of forests. |

[AU, May /June – 2005]

- 33.
- | A | B |
|-------------------|----------------------------------|
| (a) renowned | (i) variety, having a difference |
| (b) tranquility | (ii) pollution |
| (c) diversity | (iii) calm, peaceful |
| (d) contamination | (iv) famous. |

[AU, Jan –

2006]

- 34.
- | A | B |
|---|---|
|---|---|



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- | | | | |
|-----|----------------------|--|--------------------------------------|
| | (a) indispensable | (i) a reciprocal action or effect | |
| | (b) repercussion | (ii) necessary | |
| | (c) afforestation | (iii) nourishment | |
| | (d) nutrition | (iv) expansion of forests. | <i>[AU, May / June – 2006, 2007]</i> |
| 35. | A | B | |
| | (a) permeability | (i) not belonging to the earth | |
| | (b) core | (ii) abnormal accumulation of people, traffic. | |
| | (c) extraterrestrial | (iii) passing through | |
| | (d) congestion | (iv) an additional thing. | |
| | | (v) the innermost part. | <i>[AU, Jan– 2009]</i> |
| 36. | A | B | |
| | (a) repository | (i) starting point | |
| | (b) jeopardy | (ii) confined within narrow limits | |
| | (c) fission | (iii) place where things are stored | |
| | (d) cramped | (iv) division of the atom. | |
| | | (v) danger. | <i>[AU, May / June – 2009]</i> |
| 37. | A | B | |
| | (a) dynamism | (i) producer | |
| | (b) enhance | (ii) sympathy | |
| | (c) breeder | (iii) heighten | |
| | (d) empathy | (iv) getting rod of. | |
| | | (v) strength. | <i>[AU, Jan – 2010]</i> |
| 38. | A | B | |
| | (a) consumption | (i) confined within narrow limits | |
| | (b) extraction | (ii) a person who makes from one place to another for a limited period | |
| | (c) cramped | (iii) taking on it. | |
| | (d) migrant | (iv) use. | <i>[AU, June – 2010]</i> |



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ANTONYMS

Match the words in column A with their opposites in column B :

- | | | |
|----|-----------------|--------------------------|
| 1. | A | B |
| | (a) assault | (i) increase |
| | (b) diminish | (ii) protect, defend |
| | (c) intimate | (iii) arrogant, bold |
| | (d) meek | (iv) distant |
| 2. | A | B |
| | (a) aversion | (i) strong, vigorous |
| | (b) feeble | (ii) love, affection |
| | (c) novice | (iii) articulate |
| | (d) mute | (iv) expert |
| 3. | A | B |
| | (a) abuse | (i) praise |
| | (b) ascend | (ii) descend |
| | (c) diffident | (iii) wise |
| | (d) childish | (iv) bold |
| 4. | A | B |
| | (a) actual | (i) inactive, indolent |
| | (b) active | (ii) false |
| | (c) genial | (iii) loss, disadvantage |
| | (d) advantage | (iv) gloomy |
| 5. | A | B |
| | (a) admit | (i) explicit |
| | (b) formal | (ii) deny |
| | (c) hidden | (iii) superiority |
| | (d) inferiority | (iv) informal |
| 6. | A | B |
| | (a) angular | (i) impossible |
| | (b) potential | (ii) careless |



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- (c) radiant (iii) rounded
(d) punctilious (iv) sad
7. **A** **B**
- (a) degenerate (i) careless
(b) celebrity (ii) admirable
(c) meticulous (iii) chaos
(d) cosmos (iv) unimportant person
8. **A** **B**
- (a) occidental (i) transparent
(b) peace (ii) oriental
(c) opaque (iii) noisy
(d) quiet (iv) war
9. **A** **B**
- (a) miserable (i) weak
(b) vague (ii) often
(c) seldom (iii) clear
(d) vigorous (iv) happy
10. **A** **B**
- (a) outrageous (i) tactful
(b) explicit (ii) youthful
(c) senile (iii) that which is implied
(d) clumsy (iv) peaceful
11. **A** **B**
- (a) diligent (i) permission
(b) prohibition (ii) safe
(c) frugal (iii) idle
(d) perilous (iv) extravagant
12. **A** **B**
- (a) crooked (i) blameworthy
(b) illicit (ii) never
(c) unimpeachable (iii) straight
(d) generally (iv) lawful
13. **A** **B**



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- | | |
|-----------------|-------------------|
| (a) fabulous | (i) frustrate |
| (b) erratic | (ii) uninterested |
| (c) gratify | (iii) commonplace |
| (d) inquisitive | (iv) regular |

20.

A

B

- | | |
|------------------|-----------------|
| (a) inflexible | (i) open |
| (b) considerable | (ii) humble |
| (c) pretentious | (iii) yielding |
| (d) furtive | (iv) inadequate |

II. TENSE

EXERCISE - I

Fill in the blanks with the appropriate forms of the verbs given in brackets.

1. While you _____ (work) at the computer, Mr. Sam called.
2. He woke up terribly tired because he _____ (not, sleep) throughout the night.
3. Please don't disturb me for the next one hour, I _____ (meet) some important clients.
4. Her brother _____ (suffer) from tuberculosis since his childhood.
5. They _____ (live) here for six years.
6. They _____ (complete) the bridge by the end of the next year.
7. Suppose she scores more than 90% in GATE, she _____ (get) a scholarship to study M.Tech.
8. Birds do not _____ (build) nests in autumn.
9. Gold _____ (dissolve) in aqua regia.
10. They _____ (install) the new machinery next month.
11. A fan _____ (induce) a forced draught over the firegate.
12. The vice _____ (clamp) the work on the drilling machine.
13. The intermediate gears _____ (connect) the stud and lead screw gears on the lathe.
14. The limestone _____ (remove) the non - metallic impurities.
15. Piston rings _____ (prevent) steam leakage pass the piston.
16. The examination _____ (test) the students' knowledge.



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17. The safety valve _____ (prevent) excessive pressure in the boiler.
18. Watt _____ (invent) the steam - engine.
19. The rain _____ (stop) before you arrived.
20. He _____ (play) the match since ten o' clock.
21. He _____ (go) to Delhi yesterday.
22. I had finished my work before Tom _____ (come) to see me.
23. The girls are _____ (sing) and _____ (dance).
24. We _____ (sell) a lot of our products last month.
25. Water _____ (boil) at 100°C.
26. The film director _____ (meet) the child star two years ago.
27. My grand parents _____ (live) in the same house since 1995.
28. My aunt _____ (arrive) last Sunday. *[AU, May /June – 2006]*
29. India _____ (emerge) as the super power in Information Technology in a few years from now.
30. In recent times, students from different parts of the world _____ (come) to study in Indian Universities.
31. India _____ (launch) its first satellite in the year 1990.
32. Computer experts _____ (be) in great demand today. *[AU, Jan. – 2006]*
33. A commission _____ (appoint) to investigate the massacre of the innocent villagers two days after the incident. *[AU, May / June – 2009]*
34. This year, the University _____ (introduce) the new online system of examination. *[AU, May / June – 2009]*
35. The machine _____ (purchase) in 1973 and _____ (function) for the past 35 years with the same efficiency. *[AU, May / June – 2009]*

EXERCISE - II

Fill in the blanks with suitable forms of the verbs given in brackets :

1. At the enquiry commission on the plane crash, the pilot _____ (assert) that he _____ (operate) the special type of aircraft for ten years.
2. It _____ (rain) heavily while the first innings _____ (end). The players _____ (rush) to the pavilion and the play _____ (restart) when the rain _____ (stop).
3. Don't take his remark too seriously. At present he _____ (be) so terribly upset he _____ (not, know) what he _____ (say)



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4. The company _____ (decide) to continue with the design that _____ (stand) the test of time.
5. You needn't be worried, when you _____ (arrive) at the airport. An escort _____ (wait) for you. You _____ (recognize) him very easily. He _____ (wear) a dark suit and red tie.
6. Meteorological information is of vital importance to a flight. The crew _____ (find) such information most useful. The computer _____ (provide) up to the minute information on the conditions in the airport, and the information _____ (display) on the screen at any airport.
7. There _____ (be) a time when television _____ (suppose) to run newspaper out of business. Television _____ (be) important but there _____ (be) certain things a newspaper _____ (do) that television cannot. Newspapers _____ (report) in greater depths than television. The audience _____ (be) fundamentally lazy and that _____ (be) why television _____ (be) popular. To read a newspaper _____ (require) physical and mental effort.
8. The ear drum, _____ (continue) to be battered by frightening sounds. Planes and cars and factories and loud speakers may be the boon of modern living, _____ (make) life easier. But they _____ (add) to the prevailing noise pollution and pandemonium, shattering peace and quietness. Even in villages, tractors, electric pumps, radio sets and television _____ (bombard) the environment with ugly noises.
9. A worker bee that _____ (find) a food source _____ (return) to the hive and _____ (perform) a "dance" that _____ (convey) to the other workers information on the location and the nature of the food.
10. The medical profession _____ (do) little, relatively towards preventing nutritional disorders.
The economic, social and agricultural issues involved _____ (be) primarily the concern of statesmen, _____ administrators _____ and _____ farmers. In addition, effective national programmes of population control _____ (evolve) in many underdeveloped countries.
11. Naresh _____ (work) as a farmer in a village near Salem till June 1990. In July 1990, he _____ (change) his profession. After the change he _____ (migrate) to Chennai and through hardwork became rich. At present he _____ (be) the owner of two factories in the city.



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12. Kamala _____ (be) a teacher. In 1970 she _____ (start) her career in Sri Lanka. She _____ (migrate) to India in 1995. Presently, she _____ (work) in Delhi.
13. Nuclear fuel gives out dangerous and very _____ (penetrate) radiation. During fission even more radiation _____ (produce). This _____ (radiate) is harmful even in small quantities. It _____ (attack) living tissues.
14. From the economic point of view, solar cookers _____ (be) ideal cooking devices for rural India. But when one _____ (consider) the time factor, they _____ (prove) to be very disappointing. Ordinary solar cookers are best suited for foods that _____ (require) long, slow boiling.
15. At Chernobyl, the accident _____ (occur) while the operators _____ (carry) out a test on the turbo generator with improper test procedures from the safety point of view. No less than seven specific violations _____ (take) place.
16. In nature, gold occurs in the _____ (metal) state, almost as though waiting to be picked up by man. The _____ (extract) of gold is a simple process. Most of the _____ (pure) can be removed from freshly mined metal by simple _____ (physics) processes.
17. The training of employees in a modern organisation is a process far different from what it _____ (be) in the past. When a carpenter or a mason _____ (want) to learn the skills of carpentry or masonry in the past, he _____ (will) apprentice himself to an experienced craftsman and _____ (learn) from him.
18. Mountaineering is the sport of _____ (attain) great heights in mountainous regions just for the pleasure of the climb. It _____ (be) different from the other sports because the success of the participants _____ (rely) almost entirely on their own powers of physical endurance and judgement to reach their goal. The mountain _____ (provide) the field of action.
19. Over the last forty years, computers _____ (develop) dramatically. The first computers _____ (can do) relatively few calculations a second, whereas the present mainframe can carry out many instructions each second. In the past, only highly _____ (train) computer experts _____ (are) able to use computers.
20. In France, large protests in 1989 and 1990 _____ (force) the then Prime Minister, Michel Rocard to impose a nationwide moratorium on studying radioactive waste burial grounds. The



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government _____ (launch) a new attempt to explore sites in 1991, but no decision on a final burial place _____ (made) for at least 15 years.

21. Srinivasa Ramanujan _____ (be) a great mathematical genius. He _____ (accept) a clerical position in the Madras Port Trust office. While he _____ (work) as a clerk, he _____ (write) to G.H. Hardy of Cambridge University a letter that was to change his life.

[AU, Nov / Dec. 2003]

22. A decade ago the most vehement opposition to computerization _____ (come) from the people who _____ (believe) that it _____ (lead) to unemployment. There _____ (be) a hue and cry over this.

[AU, April / May - 2004]

23. Now I _____ (study) B.E. / B.Tech. programme. After _____ (complete) my degree, I _____ (intend) to join M.B.A. as I _____ (interest) in managerial service in big companies.

[AU, Nov / Dec - 2004]

24. Computers _____ (become) so indispensable today, that every one of us _____ (think) that computer skills, _____ (be) very essential for any job. So, every year, thousands of students _____ (join) the many institutes offering computer education. *[AU, May/June – 2006]*

25. Thinking ahead _____ (be) the privilege given to man alone. Man _____ (learn) from the past experience, _____ (analyse) the present and _____ (plan) for the future. *[AU, May/June – 2007]*

26. Weather is created by the heat of the sun. When the sun _____ (shine) on the earth, the air close to the surface _____ (heat up). The higher it _____ (go), the cooler it _____ (become).

[AU, Jan – 2009]

27. The Indian space Research organization _____ (work) on the air-breathing rocket engines that will use hydrogen as fuel and air from the atmosphere as an oxidizer to burn that hydrogen.



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This is frontier technology, especially because it involves the use of hydrogen, a clean source of fuel.

The ISRO chairman, G.Madhavan Nair, told The Hindu “We _____ (initiate) work on air-breathing rocket propulsion systems. They will use hydrogen as fuel and air as oxidizer. One of the engines for this mission _____(be) conceived. In another three months, we will be able to show some results. If we have a good result, it will be a break through. We are really considering to hold the flame at Mach 6, ” he said. Mach 6 is six times the speed of sound that _____ (travel) at 1,100 *km* an hour. [AU, Jan – 2010]

28. Language _____ (interact) with every aspect of human life. It _____ (perform) various functions and _____ (serve) various purposes. A normal person _____ (acquire) in childhood the ability to use language. [AU, June – 2010]

III - WORD FORMATION WITH PREFIXES AND SUFFIXES

1. **Add the suffixes *-al*, *-ic*, and *-ical* to the following words and form adjectives.**

a) system b) function c) mechanic
d) critic e) provision f) instrument

2. **Use the prefixes *im-*, *in-* and *un--* and form the opposites of these words.**

a) pleasant b) capable c) necessary d) sanitary
e) official f) secure g) partial h) timely

3. **Make antonyms of the following words by adding suitable prefixes:**

a) relenting b) purity
c) sensitive d) advantage

[AU, Nov / Dec - 2003]

4. **Make antonyms of the following words by adding suitable prefixes :**

a) associate b) sufficient
c) common d) normal reliable

[AU, April / May - 2004]



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5. **Change the following words into their opposites by adding suitable prefixes**

- a) ability b) violence c) fortune
d) legal e) like f) regular
g) moral h) suitable

6. **Change the following verbs into nouns using the suffix *-tion*.**

- a) nationalize b) deviate c) rationalize d) prohibit
e) beautify f) form g) oppose h) edit

7. **Add different suffixes to the following words and make all possible words :**

- a) depend b) friend c) material d) education
e) general

8. **Form verbs by using the following adjectives :**

- a) beautiful b) constructive c) dependable d) ridiculous
e) negotiable f) analytical

9. **Make nouns from the verbs given : (Use the suffixes *-ance, -ence, -ment, -tion*)**

- a) clear ____ b) develop ____ c) encourage ____
d) allow ____ e) prefer ____ f) present ____
g) act ____ h) create ____ i) compete ____
j) resent ____ k) protect ____ l) accept ____
m) develop n) require ____ o) inform ____
p) prefer ____ q) manage ____ r) maintain ____

[AU, Jan – 2006]

10. **Form adjectives using suitable suffixes :**

- a) scholar b) sheep c) oil d) slave
e) child f) quarrel g) inform h) office
i) believe j) secure

11. **Form adjectives using the following suffixes with the following words: *able, -an, -ous, -ar, -ent, -ive, -ful, -less***



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- a) accept b) duty c) molecule d) favour
e) skill f) marvel g) purpose h) prosper
i) differ j) prevent

12. **Form words using the following prefixes and suffixes and use them in sentences.**

-ment, -ing, -ful, im-, amphi--, bene--.

13. **Add suffixes or prefixes to the following words in accordance with the meaning given against them :**

- a) _____ conductivity (the property of having zero electrical resistance)
b) _____ tension (abnormal blood pressure)
c) micro _____ (instrument for seeing)
d) deforest _____ (clearing of forest)
e) _____ sonic : having a speed greater than that of sound. [AU, May/June – 2005]
f) _____ violet : having wavelength beyond the violet end of the spectrum [AU, May/June – 2005]
g) _____ standard : not having the required or normal quality. [AU, May/June – 2005]
h) _____ continent : large land mass, not large enough to be called a continent [AU, May/June – 2005]
i) _____ marine : a very bright blue color. [AU, May/June – 2006]
j) _____ nuclear : nuclear reactions at very high temperatures. [AU, Jan - 2010]
k) _____ medical : relating to how biology affects medicine. [AU, Jan - 2010]
l) _____ reliant : able to decide things by oneself. [AU, Jan - 2010]
m) _____ technology : relating to very small structures. [AU, Jan - 2010]
n) _____ privileged : disadvantaged. [AU, June - 2010]
o) _____ sensitive : abnormally or extremely sensitive. [AU, June - 2010]

14. **Add suffixes to give the meanings given against them :**

- a) _____ national (between)
b) _____ lateral (many)
c) _____ comfortable (not)
d) _____ marine (under)



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15. **Write a one - word substitute for each item bearing the suffix given in brackets :**

- (i) Not available in sufficient quantity [-ty]
- (ii) To make inquiries into [-ate]
- (iii) To propose a candidate for election [-ate]
- (iv) something that is believable [-ble]
- (v) To kill a person violently for political reasons [-ate]

16. **Form three words with each of the following prefixes and suffixes**

(i) prefixes

(ii) suffixes

- | | |
|----------------|---------------|
| 1. mis _____ | 1. _____ ment |
| 2. semi _____ | 2. _____ ous |
| 3. multi _____ | 3. _____ ness |
| 4. in _____ | 4. _____ able |
| 5. mal _____ | 5. _____ ity |

17. **Fill in the blanks in the following sentences with the proper forms of the words given in brackets by adding suitable prefixes / suffixes.** [AU, May / June – 2006]

- a) The _____(time) help given by the coach was very _____(value).
- b) The _____ (care) _____(listen) succeeded in the listening test.
- c) The _____(comprehend) questions were not _____(answer) by many of the students.
- d) The manager ordered the immediate _____(remove) of all _____ (use) machines.

18. **Form nouns from the following words using suitable suffixes.** [AU, May/June – 2007]

- a) amend b) specific c) inactive d) generalize

19. **Using suitable prefixes like *micro* and *under*, get the correct word.** [AU, Jan – 2009]

- a) A living creature which is too small to be seen is _____
- b) A building with too many floors is _____
- c) A person who does not have enough nourishment is _____
- e) A person who does not have enough work is _____



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ACTIVE AND PASSIVE VOICE

EXERCISE - I

Change the sentences into passive form :

1. We should thoroughly clean the ends of the metal articles.
2. I applied a flux to the heated ends.
3. The robot painted five cars an hour.
4. The teacher taught the students English.
5. They will start production on the new type of reactor soon.
6. That country does not produce any heavy industrial machinery.
7. A skilled operator can carry out many operations on a lathe.
8. Despatch the letter.
9. Who gave you this pen?
10. You must take care not to damage the machinery.
11. The crew found the meteorological information to be very useful.
12. The management will require data on capacity utilisation and passenger and cargo transport.
13. At welding temperature, the welders apply a strong pressure to the metal sheets.
14. We can use coal to produce detergents, explosives and paints.
15. Multinational companies make huge investments in oil - rich countries.
16. Indian Airlines has introduced the automatic printing of tickets in major cities.
17. A very small quantity of nuclear fuel can produce enormous amount of energy.
18. Handle these machines with great care.
19. He removes the scale which is deposited in the water tubes.
20. The workers are repairing the bridge.
21. People have seen gold mines in the forest.
22. They have installed a new computer in the accounts section.
23. We clamp the two metals together.
24. Will the postman deliver the letters?
25. We will finish the work by six o' clock.
26. The company employed many workers this year.
27. We use the community type hybrid solar cooker for cooking a large quantity of food.



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28. We can measure atmospheric pressure, using a barometer.
29. We can prepare metallic sodium by the electrolysis of fused sodium chloride.
30. We call these support bearings.
31. We can generate heat for welding in several ways.
32. He has taken the photograph.
33. Many countries use the India Mark II in preference to pumps made in other countries.
34. They kept the computers in an air - conditioned room.
35. The operator selects the appropriate gear for the job.
36. We can alter the characteristics of steel in various ways.
37. The mechanics repair fifteen cars every week.
38. The automobile companies produce hundreds of cars and incur heavy loss every year.
39. The headstock incorporates the driving and the gear mechanisms.
40. We should not subject any heated metal to sudden cooling.
41. The library will acquire a new stock of books this month. *[AU, May / June – 2009]*
42. Someone broke into the house last night and stole jewels worth Rs one lakh. *[AU, May / June – 2009]*

EXERCISE - II

Change the sentences into active voice :

1. My watch has been stolen.
2. The business magnet was murdered last night.
3. All the questions must be answered by you.
4. The criminal was arrested by a police.
5. The crops have been ruined by the rain.
6. A present was bought for her by him.
7. This picture has been painted by my sister.
8. The incident had been told to Sengupta by him.
9. Let the doors be shut.
10. The letters were being delivered by the postman.
11. Shakunthala was written by Kalidasa.
12. The telegraph wires have been cut.
13. The steam engine was invented by James Watt.



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14. Honey is made by bees.
15. The exhibition was opened by the Prime Minister.
16. Stones should not be thrown by those who live in glass houses.
17. The letter was written by the clerk.
18. Machine tools were purchased by him.
19. Normally a vee - shaped weld is preferred by the welders.
20. An electric current is passed across the electrodes.
21. Alternative sources of energy have to be used by us to tide over the energy crisis [AU, Jan – 2009]
22. The prices of essential commodities must be brought down by the authorities. [AU, Jan – 2009]
23. They are often taken to interesting places by their friends.
24. Precautions should be taken by everyone while entering the chemistry lab. [AU, Jan – 2010]
25. The first prize was won by our team.
26. The equipment for the practical examinations was being arranged by the technician.

[AU, June – 2010]

EXERCISE - III

Convert the following into Impersonal Passive voice :

1. The student pipettes out twenty millilitre of concentrated sulphuric acid from the bottle.
2. The English Electric Company of India has recently introduced two residual current devices.
3. He operates the electric motor carefully.
4. I prepared copper sulphate from copper oxide.
5. I placed the beaker on a gauze on a tripod.
6. We should use an oxy - acetylene torch for this.
7. We can cast this type of metal into very complicated shapes.
8. The industrial revolution did not cause unemployment.
9. The existing uranium reserves in the country can support a pressurized heavy water reactor programme.



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10. We can use a thin grease as a lubricant in rolling bearings.
11. They have successfully installed the new machinery in the factory. *[AU, May/June – 2006]*
12. A skilled operator can carry out many operations on a CNC machine
13. China produces thousands of electronic devices every year. *[AU, Jan – 2006]*
14. Life – science companies employ various methods to control the global bio – industrial markets.
15. Avoid cellphone while driving. *[AU, May / June – 2007]*
16. Save enough money for the future. *[AU, May / June – 2007]*
17. Place the beaker on the desk. *[AU, May / June – 2007]*
18. Apply science to solve human problems. *[AU, May / June – 2007]*

CONDITIONAL SENTENCES

EXERCISE - I

Complete these statements with the correct form of the verb :

1. If the supply of coolant (fail), emergency controls operate immediately.
2. If the nucleus (contain) an excess of neutrons, one or more of them (be converted) into protons.
3. If the fuel (reach) this critical temperature it (ignite) spontaneously.
4. The conveyor belt (be) liable to slip off the drive if it (stretch)
5. If the combustion gases (not be diluted), the temperatures at the turbine (be) too high.
6. Harmful radiations (result) unless the isotopes (be shielded properly)
7. If the current (be passed) through a solenoid, a magnetic field. (be set up)
8. If an indicator (be fitted), the pressure at any part of the stroke may be measured.
9. Neutrons (be admitted) if the uranium (be fissioned)
10. The mixture may ignite spontaneously unless the combustion chamber (be designed properly).

EXERCISE - II

Turn these statements into *if* statements :

1. Should the temperature fall, condensation of the steam will result.
2. Should the neutron flux increase, the flow of coolant must also increase.
3. Should the work not be completed by March, the contract will be cancelled.
4. Should the supply of lubricant fail, the bearings will become overheated.
5. Should the oil deposits prove extensive, the national revenue will be greatly increased.



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6. Should the boiler scale not be removed regularly, heat transfer will be impaired.
7. Should the airspeed fall below a certain value, the airflow over the wings will be broken up.
8. Should the gases be allowed to escape unburnt, there will be appreciable heat losses.
9. Should the neutron flux rise any further, more control rods should be inserted into the core.

EXERCISE - III

Complete the following sentences :

1. If you travel on foot boards _____.
2. If you don't apply lubricant to a machine periodically _____.
3. If you don't supervise the workers in a company _____.
4. If the computer is used properly _____.
5. If vehicles don't keep left on roads _____.
6. If passengers stand on the footboards of the buses, _____ *[AU, April / May - 2004]*
7. If the engine is serviced regularly, _____ *[AU, April / May - 2005]*
8. If _____, you will get distinction. *[AU, Nov / Dec - 2004]*
9. If drivers do not obey traffic regulations, _____ *[AU, Nov / Dec - 2004]*
10. There would have been a major accident if the driver _____ *[AU, May / June - 2005]*
11. If the battery of the car is down _____ *[AU, May / June - 2005]*
12. If we were to appreciate the good deed of others *[AU, Jan - 2006]*
13. If you want to get good marks in the examinations
14. If the pedestrians do not use the subways for crossing main roads _____ *[AU, May / June - 2006]*
15. If the furnace temperature reaches 400 degree centigrade _____
16. If the raw materials had come in time _____
17. If the economic downtrend continues, _____ *[AU, Jan - 2009]*
18. _____, global warming would have been reduced. *[AU, Jan - 2009]*
19. If the roads of the city are widened, _____ *[AU, May / June - 2009]*
20. If I had not worn a helmet that day, _____ *[AU, May / June - 2009]*
21. If he were kinder _____ *[AU, May / June - 2009]*
22. If I had a million dollars _____ *[AU, May / June - 2009]*
23. If the weather had been fine, _____
24. If you remove this fuse, _____ *[AU, Jan - 2010]*
25. If drivers do not obey traffic regulations, _____



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26. _____, the temperature at the turbine will be too high.

[AU, June – 2010]

EXERCISE - IV

Rewrite using *unless* :

1. If the steam is not superheated, higher pressures will be necessary.
2. Harmful radiations will result if the isotopes are not shielded properly.
3. If the combustion gases are not diluted, the temperature at the turbine will be too high.
4. You will succeed in life only if you work hard.
5. If safety precautions are not observed, there will be an accident.

AGREEMENT BETWEEN SUBJECT AND VERB

(CONCORD)

EXERCISE - I

Read the following sentences and identify the subject, number (singular / plural), verb and the tense of the verb in each sentence.

1. All metals melt when heated.
2. The molten iron passes out of the furnace.
3. Centres are not suitable for every job on the lathe.
4. The ends of metal are heated to a white heat.
5. This principle applies to every process.
6. The new battery exploits sunlight.
7. He welds the plates together.
8. The drive starts the engine.
9. The mechanics dismantle the car.
10. Mercury level shoots up in a thermometer when heat increases.

EXERCISE - II

Fill in the blanks with suitable verbs :

1. Either the candidate or the agent _____ (be) to be here
2. Learning mathematical tables by heart _____ (be) essential.
3. Neither of them _____ (is / are) to be trusted.
4. A set of tools _____ (was / were) available.



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5. The number of employees _____ (have / has) increased by two times.
6. Nuclear fission _____ (release / releases) large quantity of energy
7. Some condensers _____ (is / are) known as jet condensers.
8. Not any of these vehicles _____ (is / are) fit for travel.
9. It is one of the engines that _____ (was / were) mended last week.
10. Every wood _____ (have / has) its characteristic quality.