



SNS COLLEGE OF ENGINEERING

Kurumbapalayam (Po), Coimbatore – 641 107

AN AUTONOMOUS INSTITUTION

Accredited by NBA – AICTE and Accredited by NAAC – UGC with 'A' Grade
Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

Recommendations

The recommendations are the suggestions given by the committee submitting the reports. Based on the recommendations, the management will have to take decisions. While writing recommendations, the writer can use specific patterns of statement like it is recommended that...,it is necessary to...,it is suggested to...,it is proposed to...etc. The verbs usually used to make recommendations include should be, must be, could be, need to be, have/has to be, ought to be, etc

Example:

Write set of eight recommendations to preserve underground water resources.

- It is recommended that rain water harvest be observed by one and all.
- It is necessary to create awareness among the public to save water.
- The water has to be directed into the well.
- It is necessary that rain water storage tanks may be constructed in plenty.
- Drip water irrigation need to be employed.
- It is recommended that afforestation be encouraged to have more rains.
- Dams and lakes may be excavated.
- Dams have to be built in between the rivers.

Exercise 1

1. Write a set of eight recommendations to save Water.
2. Write a set of eight recommendations to maintain a two wheeler.
3. Write a set of eight recommendations to improve health service in government hospitals.
4. Write a set of eight recommendations to ensure road safety.
5. Write a set of eight recommendations to keep the college clean and green.
6. Write a set of eight recommendations to maintain a good rapport in professional relationships.
7. Write a set of eight recommendations for a student who is going to attend Campus Interview.

8. Write a set of eight recommendations to maintain a refrigerator

Puzzle:

1. What goes up the chimney down, but not down the chimney up? Answer : _____

2. Where do spices go when they are sick? Answer: _____.

3. What is the longest word in English?

Answer: _____

4. What belongs to you but other people use it more than you? Answer: _____

5. What happens in the middle of month, in all of the seasons except summer and happens only in the night, never in the day?

Answer: _____