



# SNS COLLEGE OF TECHNOLOGY

(An Autonomous Institution)

COIMBATORE-35

DEPARTMENT OF ENGLISH

## RECOMMENDATIONS



Recommendations are commonly used in technical and general areas. One can offer one's recommendations to the users. Recommendation is a suggestion that something is good or suitable for a particular purpose or job.

The passive form of Modal Auxiliaries should be used.

For example: Can be, Must be, Should be, Ought to be, Need to be + Past Participle of the verb.

Some useful expressions for making recommendations are as follows:

- It is recommended \_\_\_\_\_
- It is suggested \_\_\_\_\_
- It is advised \_\_\_\_\_
- It is important \_\_\_\_\_
- It is necessary to \_\_\_\_\_
- It is imperative \_\_\_\_\_
- You should/must/ought to \_\_\_\_\_

i) Write a set of eight recommendations to maintain laptops in good condition:

1. The laptop should be cleaned with a sponge or a piece of clean cloth frequently.
2. The laptop should be placed on a cool surface and it should not be allowed to get overheated.
3. The battery should be charged fully.
4. The laptop must not be in standby mode which will drain the battery.
5. The hard drive should be reformatted, whenever the laptop is infected by spyware and virus.
6. The laptop power should be shut off, when it is searching for WIFI connection.
7. It should be serviced in an authorized service center, in case of any problem.
8. It must be kept in a good laptop case that can protect it from sun and moisture.

ii)The number of road accidents keeps on increasing day by day and many invaluable lives are lost. Write a set of eight recommendations that the users of the road should follow to overcome the problem:

1. It is always necessary to follow the traffic regulations.
2. Everyone of the road users should obey the signals.
3. The two-wheeler riders must wear helmet.
4. Drunken driving must be avoided.
5. Cellphones should not be used while driving.
6. Rash driving must be avoided.
7. Everyone should adhere to the lane discipline.
8. The pedestrians should use subways for crossing. They should not dart across the roads.