

# HUMAN RESOURCE MANAGEMENT

## QUESTION BANK

### UNIT-2

#### 2 MARKS:

1. What is Competency based analysis.
2. Define Recruitment?
3. Recall the nature of recruitment
4. Give the Definition of Selection.
5. Explain on Medical Examination?
6. Define job design
7. Brief about the induction programme.

#### 16 MARKS:

1. Write the methods of Job Design.
2. Discuss in detail the factors affecting job design
3. Explain the internal and external sources of recruitment? Also state their merits and demerits.
4. Illustrate the process of recruitment.
5. Analyse the various methods of recruitment.
6. Describe the selection process. Also discuss barriers to effective selection
7. Explain the types and process of selection interviews.
8. Explain in detail about the induction programme.